



**CSN FOUNDATION**

*A Foundation for Growth in Nevada*

**NOTICE OF PUBLIC MEETING**

**CSN FOUNDATION  
Board of Trustees  
Audit and Finance Committee  
Wednesday, November 18, 2020  
8:00 am - 9:00 am**

**Via Webex and Live to Facebook  
See link in email invitation**

**Committee Members**

Jeffrey Cooper, Committee Chair and Board Treasurer  
Edgar Patino, Chairman of the Board  
Terry Shirey, Vice Chair of the Board  
James York, Immediate Past Chair  
John Hester, Member  
Lindy Schumacher, Member

**CSN Staff:**

Barbara Talisman, CFRE Executive Director, CSN Foundation  
Giao Giang, Operations Manager, CSN Foundation  
Lynda King, Associate General Counsel, CSN Office of General Counsel  
Mary Kaye Bailey, Vice President Finance and Administration, CSN

**IMPORTANT INFORMATION ABOUT THE AGENDA AND PUBLIC MEETING**

THIS MEETING WILL BE HELD VIA TELECONFERENCE ONLY PURSUANT TO SECTION 1 OF THE DECLARATION OF EMERGENCY DIRECTIVE 006 ("DIRECTIVE 006") ISSUED BY THE STATE OF NEVADA EXECUTIVE DEPARTMENT. THERE WILL BE NO PHYSICAL LOCATION FOR THE MEETING. PUBLIC COMMENT MAY BE SUBMITTED VIA VOICEMAIL TO 702-651-5513. MESSAGES RECEIVED BY 4:00 PM ON MONDAY, NOVEMBER 16, 2020, MAY BE ENTERED INTO THE RECORD DURING THE MEETING. ANY OTHER PUBLIC COMMENT VOICEMAILS RECEIVED PRIOR TO THE ADJOURNMENT OF THE MEETING WILL BE TRANSCRIBED AND INCLUDED IN THE PERMANENT RECORD. MEMBERS OF THE PUBLIC WISHING TO LISTEN TO THE MEETING MAY DO SO VIA LIVE STREAM

<http://www.facebook.com/csnfoundation>

**IMPORTANT INFORMATION ABOUT THE AGENDA AND PUBLIC MEETING**

**NOTE:** Below is an agenda of all items scheduled to be presented and considered. Notification is hereby provided that items on the agenda may be taken out of order and presented, two or more agenda items may be combined for consideration, and an agenda item may be removed from the agenda or discussion relating to an item on the agenda may be delayed at any time.

Some agenda items are noted as having accompanying reference material. Reference material may be accessed by contacting the CSN Foundation for copies or at the meeting. The agenda may also be accessed on the Internet by visiting the College of Southern Nevada's Foundation's webpage at [www.csnfoundation.org](http://www.csnfoundation.org).

Many public libraries have publicly accessible computer terminals. Copies of the reference material and any additional support materials that are submitted to the CSN Foundation Board of Trustees staff and then distributed to the members of the CSN Foundation Board of Trustees after the mailing of this agenda but before the meeting, will be made available as follows: Copies of any such materials are available at the CSN Foundation office at 6375 W. Charleston Blvd., Las Vegas, Nevada, Building E, Office 316. A copy may be requested by calling Giao Giang (702) 651-5513; copies of any such materials will also be available at the meeting site. Reasonable efforts will be made to assist and accommodate physically disabled person attending the meeting. Please call Giao Giang at the CSN Foundation Office at (702) 651-5513 in advance so that arrangements may be made.

**PUBLIC COMMENT:** Public comment will be taken during this agenda item. No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. Comments will be limited to two minutes per person. Pursuant to Section 2 of Directive 006, members of the public may participate in the meeting without being physically present by submitting public comment via voicemail 702-651-5513. Messages received by 4:00 PM on Monday, November 16, 2020, may be entered into the record during the meeting. Any other Public Comment Form submissions and/or voicemails received prior to the adjournment of the meeting will be transcribed and included in the permanent record. Persons making comment will be asked to begin by stating their name for the record and to spell their last name. The Committee Chair may elect to allow additional public comment on a specific agenda item when that agenda item is being considered. In accordance with Attorney General File No. 00-047 (April 27, 2001), as restated in the Attorney General’s Open Meeting Law Manual, the Committee Chair may prohibit comment if the content of that comment is a topic that is not relevant to, or within the authority of, the CSN Foundation Board of Trustees, or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.

**AGENDA**

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|--|-----------------------------------|
| <b>1. WELCOME, CALL TO ORDER AND ROLL CALL</b><br><i>ESTIMATED TIME: 2 mins</i>  | <b><u>INFORMATION ONLY</u></b>    |
| <b>2. PUBLIC COMMENT</b><br><i>(See foregoing notation regarding public comment)</i><br><i>ESTIMATED TIME: 2 mins</i>  | <b><u>INFORMATION ONLY</u></b>    |
| <b>3. APPROVAL OF MINUTES</b><br>Jeffrey Cooper, Committee Chair and Board Treasurer will present the minutes of the committee’s September 2, 2020 meeting for approval by the committee.<br><i>ESTIMATED TIME: 2 mins</i>   | <b><u>FOR POSSIBLE ACTION</u></b> |
| <b>4. REVIEW OF INVESTMENTS AND BUDGET TO DATE</b><br>Jeffrey Cooper, Committee Chair and Board Treasurer will provide an update on investments to date.<br>Giao Giang, Operations Manager will provide an update on the budget from July 1, 2020, which will include a quarterly update on investment earnings.<br><i>ESTIMATED TIME: 10 mins</i> | <b><u>INFORMATION ONLY</u></b>    |

**5. INVESTMENT MANAGER UPDATE**

**FOR POSSIBLE ACTION**

Jeffrey Cooper, Committee Chair and Board Treasurer will present options for discussion and recommendation to the Executive Committee regarding CSN Foundation investment management and custodial bank relationship for investment holdings.

*ESTIMATED TIME: 20 mins*

**6. INVESTMENT POLICY UPDATE**

**INFORMATION ONLY**

Barbara Talisman, Executive Director and Jeffrey Cooper, Treasurer will share with the committee options for review of CSNF investment policy.

*ESTIMATED TIME: 10 mins*

**7. BANKING RELATIONSHIPS AND SERVICE CONTRACTS**

**FOR POSSIBLE ACTION**

Barbara Talisman, Executive Director will present options for board approval of banking transfers and upcoming CSNF service contracts.

*ESTIMATED TIME: 9 mins*

**8. NEW BUSINESS**

**INFORMATION ONLY**

Items for consideration at future meetings may be suggested. Any discussion of an item under “New Business” is limited to description and clarification of the subject matter of the item, which may include the reasons for the request. No substantive discussion may occur at this meeting on new business items in accordance with the Nevada Open Meeting Law (NRS 241.010, *et. seq.*).

*ESTIMATED TIME: 3 mins*

**9. PUBLIC COMMENT**

**INFORMATION ONLY**

*(See foregoing notation regarding public comment)*

*ESTIMATED TIME: 2 mins*

**10. ADJOURN**

**Next Board of Trustees meeting scheduled for December 9, 2020 at 8:00 a.m. – Webex/Live to Facebook.**

**This notice and agenda have been posted at or before 9:00 am on the third working day before the meeting, in accordance with NRS 241.020, at the meeting location and at the following public locations:**

- CSN Foundation’s website ([www.csnfoundation.org](http://www.csnfoundation.org))
- The Nevada Public Notice website pursuant to NRS 232.2175 (<http://notice.nv.gov/>)