



CSN FOUNDATION

A Foundation for Growth in Nevada

CSN FOUNDATION
Board of Trustees Meeting
Wednesday, April 21, 2021
8:00am – 9:30am
WebEx and Facebook Live

Board Members:

Edgar Patino, Chair

James York, Immediate Past Chair

Terry Shirey, Vice Chair

Matthew Frazier, Secretary

Jeffrey Cooper, Treasurer

Reed Radosevich,

Governance Chair

Chris Collins

David Garcia

John Hester

Chuck Johnston

Laura Lee

Dan Minella

Marco Robles

Lindy Schumacher

Ex-Officio

Dr. Federico Zaragoza, President, CSN

Jocelyn Metoxen, Philanthropy Coordinator, CSN Foundation

Carol Lechner, Interim Operations Manager, CSN Foundation

Mary Kaye Bailey, VP Finance, CSN

James Martines, CSN General Counsel

Lynda King, CSN Assistant General Counsel

Guests

Dr. Bill Dial, CHRO, CSN

IMPORTANT INFORMATION ABOUT THE AGENDA AND PUBLIC MEETING

THIS MEETING WILL BE HELD VIA TELECONFERENCE ONLY PURSUANT TO SECTION 1 OF THE DECLARATION OF EMERGENCY DIRECTIVE 006 ("DIRECTIVE 006") ISSUED BY THE STATE OF NEVADA EXECUTIVE DEPARTMENT. THERE WILL BE NO PHYSICAL LOCATION FOR THE MEETING. PUBLIC COMMENT MAY BE SUBMITTED VOICEMAIL TO 702-651-5513. MESSAGES RECEIVED BY 4:00 PM ON MONDAY, APRIL 19, 2021, MAY BE ENTERED INTO THE RECORD DURING THE MEETING. ANY OTHER PUBLIC COMMENT VOICEMAILS RECEIVED PRIOR TO THE ADJOURNMENT OF THE MEETING WILL BE TRANSCRIBED AND INCLUDED IN THE PERMANENT RECORD. MEMBERS OF THE PUBLIC WISHING TO LISTEN TO THE MEETING MAY DO SO VIA LIVE STREAM <http://www.facebook.com/csnfoundation>

IMPORTANT INFORMATION ABOUT THE AGENDA AND PUBLIC MEETING

NOTE: Below is an agenda of all items scheduled to be presented and considered. Notification is hereby provided that items on the agenda may be taken out of order and presented, two or more agenda items may be combined for consideration, and an agenda item may be removed from the agenda or discussion relating to an item on the agenda may be delayed at any time.

Some agenda items are noted as having accompanying reference material. Reference material may be accessed by contacting the CSN Foundation for copies or at the meeting. The agenda may also be accessed on the Internet by visiting the College of Southern Nevada's Foundation's webpage at: <http://www.csnfoundation.org>.

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Pursuant to Section 5 of Directive 006, the requirement contained in NRS 241.020(3)(c) that physical locations be available for the public to receive supporting material for public meetings has been suspended. Pursuant to Section 6 of Directive 006, copies of the reference material and any additional support materials that are submitted to the CSN Foundation and then distributed to the members of the CSNF Board of Trustees after the posting of this agenda but before the meeting, will be made available upon request by calling Frank Woodbeck, CSNF Interim Executive Director at (702) 651-7310. Reasonable efforts will be made to assist and accommodate physically disabled persons to participate in the meeting. Please call the Frank Woodbeck, CSNF Interim Executive Director at (702) 651-7310 in advance so that arrangements may be made.

PUBLIC COMMENTS: Public comment will be taken during this agenda item. No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. Comments will be limited to two minutes per person. Pursuant to Section 2 of Directive 006, members of the public may participate in the meeting without being physically present by submitting public comment via voicemail 702-651-5513. Messages received by 4:00 PM on Monday, April 19, 2021, may be entered into the record during the meeting. Any other Public Comment Form submissions and/or voicemails received prior to the adjournment of the meeting will be transcribed and included in the permanent record. Persons making comment are asked to begin by stating their name for the record and to spell their last name. The Board Chair may elect to allow additional public comment on a specific agenda item when that agenda item is being considered. In accordance with Attorney General Opinion No. 00-047, as restated in the Attorney General’s Open Meeting Law Manual, the Board Chair may prohibit comment if the content of that comment is a topic that is not relevant to, or within the authority of, the Board of Trustees, or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.

AGENDA

1. WELCOME, CALL TO ORDER AND ROLL CALL

Estimated Time: 2 mins

INFORMATION ONLY

2. PUBLIC COMMENT

(See foregoing notation regarding public comment)

Estimated Time: 2 mins

INFORMATION ONLY

3. APPROVAL OF MINUTES

Estimated time: 2 minutes

Edgar Patino, Chairman of the Board will present the minutes of the Board Meeting held on March 10, 2021, for approval by the Board.

FOR POSSIBLE ACTION

4. PRESIDENT’S REPORT

CSN President Federico Zaragoza will provide an update on CSN activities.

Estimated time: 15 minutes

INFORMATION ONLY

5. CHAIRMAN’S REPORT

Edgar Patino, Board Chair will provide an overview of activities that have occurred since the last Board meeting.

Estimated time: 10 minutes

INFORMATION ONLY

6. GOVERNANCE CHAIR’S REPORT

INFORMATION ONLY

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Reed Radosevich, Governance Chair will provide an update on the review of Foundation Bylaws and terms in office.

Estimated time: 10 minutes

7. EXECUTIVE DIRECTOR SEARCH REPORT

INFORMATION ONLY

Dr. Bill Dial, Chief Human Relations Officer for CSN will provide an update on the Foundation’s Executive Director search progress.

Estimated time: 10 minutes

8. AUDIT AND FINANCE COMMITTEE UPDATE

FOR POSSIBLE ACTION

Jeff Cooper, Audit and Finance Committee Chair, will provide recommendations to the Board for approval:

- Short-term holding of funds restricted for use over the next two years – JP Morgan Chase CDAR account. Discussion by Jeff Cooper and Frank Woodbeck.
- Recommendation on investment policy for current endowment holdings at Northern Trust.
- Presentation of the Foundation budget to date.

Estimated time 20 minutes

9. EXECUTIVE DIRECTOR REPORT

INFORMATION ONLY

Interim Executive Director Woodbeck will provide an update on Foundation activities since the last Board meeting.

Estimated time 10 minutes

10. SCHOLARSHIP UPDATE

INFORMATION ONLY

Jocelyn Metoxen, Philanthropy Coordinator will present an update on CSNF scholarships for FY21

Estimated time 10 minutes

11. NEW BUSINESS

INFORMATION ONLY

Items for consideration at future meetings may be suggested. Any discussion of an item under “New Business” is limited to description and clarification of the subject matter of the item, which may include the reasons for the request.

Estimated time: 5 mins

12. PUBLIC COMMENT

INFORMATION ONLY

(See foregoing notation regarding public comment)

Estimated time: 2 minutes

13. ADJOURN

Next Board meeting: Wednesday, June 16, 2021 – WebEx/Live to Facebook.

This notice and agenda have been posted at or before 9:00 am on the third working day before the meeting, in accordance with NRS 241.020 and at the following public locations:

- CSN Foundation’s website (<http://sites.csn.edu/foundation/>)

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- The Nevada Public Notice website pursuant to NRS 232.2175 (<http://notice.nv.gov/>)