



**CSN FOUNDATION**  
*A Foundation for Growth in Nevada*

**CSN FOUNDATION  
Board of Trustees Meeting  
Wednesday, February 9, 2022  
8:00am – 9:30am**

**Via WebEx Remote Meeting System**

**You may access the remote system at:**

<https://csnedu.webex.com/csnedu/j.php?MTID=m3b31764984ce882633b891196e03442b>

**or join by phone by calling (1-408-418-9388)**

**This meeting is being conducted by the use of a remote technology system pursuant to Nevada Revised Statutes 241.020(11). Members of the Executive Committee and the public may utilize the remote technology system to attend and participate in the meeting, including to provide public comment.**

**Board Members:**

Edgar Patino, Chair

James York, Immediate Past Chair

Terry Shirey, Vice Chair

Matthew Frazier, Secretary

Jeffrey Cooper, Treasurer

Reed Radosevich, Gov. Chair

Chris Collins

David Garcia

John Hester

Chuck Johnston

Laura Lee

Dan Minella

Marco Robles

Lindy Schumacher

**Ex-Officio**

Dr. Federico Zaragoza, President, CSN

Mary Kaye Bailey, VP Finance, CSN

Danita Simons, Executive Director, CSN Foundation

Frank Woodbeck, Executive Director of Grants & Sponsored Projects, CSN

**Advisors**

James Martines, CSN General Counsel

Lynda King, CSN Associate General Counsel

**IMPORTANT INFORMATION ABOUT THE AGENDA AND PUBLIC MEETING**

NOTE: Below is an agenda of all items scheduled to be presented and considered. Notification is hereby provided that items on the agenda may be taken out of order and presented, two or more agenda items may be combined for consideration, and an agenda item may be removed from the agenda or discussion relating to an item on the agenda may be delayed at any time.

Some agenda items are noted as having accompanying reference material. Reference material may be accessed on the electronic version of the agenda by clicking the reference link associated with a particular item. The agenda may also be accessed on the Internet by visiting the College of Southern Nevada Foundation's webpage at: <http://www.csnfoundation.org>.

Many public libraries have publicly accessible computer terminals. Copies of the reference material and any additional support materials that are submitted to the CSN Foundation Board of Trustees staff and then distributed to the members of the

CSN Foundation Executive Committee after the mailing/posting of this agenda but before or during the meeting, will be made available as follows: Copies of any such material are available at the CSN Foundation office at 6375 West Charleston Blvd., Las Vegas, Nevada Building E, Office 316. A copy may be requested by contacting Danita Simons, Executive Director, CSN Foundation at (702) 651-7535. Furthermore, copies of any such materials will also be available on the CSN Foundations webpage at: <http://www.csnfoundation.org>.

Reasonable efforts will be made to assist and accommodate physically disabled persons to participate in the meeting. Please call (702) 651- 5513 in advance so that arrangements may be made.

**PUBLIC COMMENTS:** Public comment will be taken during this agenda item. No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. Comments will be limited to two minutes per person. Persons making comment are asked to begin by stating their name for the record and to spell their last name. The Executive Committee Chair may elect to allow additional public comment on a specific agenda item when that agenda item is being considered. In accordance with Attorney General Opinion No. 00-047, as restated in the Attorney General’s Open Meeting Law Manual, the Executive Committee Chair may prohibit comment if the content of that comment is a topic that is not relevant to, or within the authority of, the CSN Foundation or its Executive Committee, or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.

## AGENDA

1. **WELCOME, CALL TO ORDER AND ROLL CALL** INFORMATION ONLY  
*ESTIMATED TIME: 2 minutes*
  
2. **PUBLIC COMMENT** INFORMATION ONLY  
*(See foregoing notation regarding public comment)*  
*ESTIMATED TIME: 2 minutes*
  
3. **APPROVAL OF MINUTES** FOR POSSIBLE ACTION  
Chair Edgar Patino will present [the minutes from the meeting held on October 28, 2021](#), for approval.  
*ESTIMATED TIME: 2 minutes*
  
4. **PRESIDENT’S REPORT** INFORMATION ONLY  
CSN President Federico Zaragoza will provide an update on CSN activities.  
*ESTIMATED TIME: 15 minutes*
  
5. **GOVERNANCE CHAIR’S REPORT** INFORMATION ONLY  
Reed Radosevich, Governance Chair will provide an update regarding potential new board member considerations.
  - The Governance Committee is seeking to add members to the Board of Trustees and is seeking nominees from the Board for consideration. Please submit your 2-3 nominees and a brief bio for each to the Governance Committee for consideration. Submissions will be interviewed by the Governance Committee prior to the Executive Committee Meeting on March 30, 2022, and submitted at the April 20, 2022, Board Meeting, for approval.  
The CSNF Bylaws, Article III, Section 2, confirm a Board size of not less than eleven (11) and a maximum of thirty-five (35). The current Board has fourteen (14) members.
  - Review [CSN Foundation Committee Assignment list for review](#) (Ref 5.1).  
*ESTIMATED TIME: 10 minutes*

- 6. CHAIRMAN’S REPORT** **INFORMATION ONLY**  
Edgar Patino, Board Chair will provide an overview of activities that have occurred since the last Board meeting, and report on the following matters:
- Vision/Plan/Strategy/ for the CSN Foundation Board of Trustees.
- ESTIMATED TIME: 10 minutes*
- 7. AUDIT AND FINANCE COMMITTEE UPDATE** **FOR POSSIBLE ACTION**  
Jeff Cooper, Committee Chair will provide a report and update on the *ad hoc* Investment Policy Committee charged with the formulation of investment policy to guide the investment of funds which are used to support the official activities of the Board.
- Edgar Patino, Board Chair will announce appointment of the *ad hoc* Investment Committee Members.
- Jeff Cooper, Committee Chair will recommend a “Give or Get” policy of the Foundation Board of Trustees, for approval.
- Jeff Cooper, Committee Chair and Danita Simons, Executive Director will prepare and provide a quarterly Investment Report and operating metrics/quick dashboard, effective April 2022.  
*ESTIMATED TIME: 10 minutes*
- 9. CSN 50<sup>TH</sup> ANNIVERSARY CELEBRATION PLAN** **INFORMATION ONLY**  
Danita Simons, Executive Director will provide an update on the 50<sup>th</sup> Anniversary Celebration plans and the role of the Foundation.  
*ESTIMATED TIME: 5 minutes*
- 10. EXECUTIVE DIRECTOR REPORT** **INFORMATION ONLY**  
Danita Simons, Executive Director and Frank Woodbeck, former Interim Executive Director, will provide an update on Foundation activities since the last board meeting.  
*ESTIMATED TIME: 10 minutes*
- 11. SCHOLARSHIP UPDATE** **INFORMATION ONLY**  
Jocelyn Metoxen, Philanthropy Coordinator, will present an update on CSNF scholarship and award activity.  
*ESTIMATED TIME: 10 minutes*
- 12. NEW BUSINESS** **INFORMATION ONLY**  
Items for consideration at future meetings may be suggested. Any discussion of an item under “New Business” is limited to description and clarification of the subject matter of the item, which may include the reasons for the request.  
*ESTIMATED TIME: 2 mins*
- 13. PUBLIC COMMENT** **INFORMATION ONLY**  
(See foregoing notation regarding public comment)  
*ESTIMATED TIME: 2 minutes*
- 14. ADJOURN**

Next Board meeting: **Wednesday, April 20, 2022, In-Person Meeting**

**This notice and agenda have been posted at or before 9:00 am on the third working day before the meeting, in accordance with NRS 241.020 and at the following public locations:**

- CSN Foundation’s website (<http://sites.csn.edu/foundation/>)
- The Nevada Public Notice website pursuant to NRS 232.2175 (<http://notice.nv.gov/>)