



NOTICE OF PUBLIC MEETING

CSN FOUNDATION
Board of Trustees – Board Meeting Agenda
Wednesday, December 18, 2024
8:00am – 9:30am

College of Southern Nevada, West Charleston Campus
6375 West Charleston Boulevard
Las Vegas, Nevada 89146
Building E, Third Floor, Conference Room E327

OR

Public Access via Internet and Telephone:

Meeting Link:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_NmM5YzdlnGltYzU2OS00OTlhLTg3NTYtYTU2YWwNTM4NmI5%40thread.v2/0?context=%7b%22Tid%22%3a%22df35d574-9fba-48ce-a073-737868d77a48%22%2c%22Oid%22%3a%2236f0436f-9229-4f53-a7e9-1862473509af%22%7d

Phone Dial-In (audio only):

[+1 702-660-7529](tel:+17026607529), [627353038](tel:+1627353038) United States, Las Vegas
Phone conference ID: 627 353 038#

This meeting will be held at **CSN's Charleston Campus, 6375 West Charleston Blvd. located in Building E, Third Floor, Conference Room E327**, with an available audio/video connection pursuant to Nevada Revised Statutes 241.020(11). Members of the CSN Foundation Board of Trustees and/or the public may attend and participate in-person or utilize the remote technology system to attend and participate in the meeting, including to provide public comment.

Public comment may be submitted in-person, via remote technology system, email csn.foundation@csn.edu or voicemail (702-651-7301). Messages received by 8:00 a.m. on Tuesday, December 17, 2024, may be entered into the record during the meeting. Any other public comment form submissions and/or voicemails received prior to the adjournment of the meeting will be transcribed and included in the permanent record.



CSN FOUNDATION

A Foundation for Growth in Nevada

Board Members:

Pat Cowart, Chairman

Paul Johnson, Vice Chair

Terry Shirey, Immediate Past Chair

Matthew Frazier, Secretary

Brian Kleven, Treasurer

Caleb Dawkins

John Hester

Enosha Jackson

Dan Minella

Reinier Santana

Rebecca Smith

James York

Ex-Officio:

William L. Kibler, Ph.D., Acting President, CSN

Rolando Mosqueda, Interim Vice President Finance and Administration, CSN

Danita Simons, Executive Director, CSN Foundation

Jocelyn Metoxen, Manager, Scholarships & Foundation Services, CSN Foundation

Advisor:

Debra Pieruschka, Vice President & General Counsel, CSN

Acting as Legal Counsel for CSN Foundation

IMPORTANT INFORMATION ABOUT THE AGENDA AND PUBLIC MEETING

NOTE: Below is an agenda of all items scheduled to be presented and considered. Notification is hereby provided that items on the agenda may be taken out of order and presented, two or more agenda items may be combined for consideration, and an agenda item may be removed from the agenda or discussion relating to an item on the agenda may be delayed at any time.

Some agenda items are noted as having accompanying reference material. Reference material may be accessed on the electronic version of the agenda by clicking the reference link associated with a particular item. The agenda may also be accessed on the Internet by visiting the College of Southern Nevada Foundation's webpage at: <http://www.csnfoundation.org>.

Copies of the reference material and any additional support materials that are submitted to the CSN Foundation Board of Trustees staff and then distributed to the members of the CSN Foundation Board of Trustees after the mailing of this agenda but before or during the meeting, will be made available as follows: Copies of any such material are available at the CSN Foundation office at 6375 West Charleston Blvd., Building E, Office 312, Las Vegas, Nevada. A copy may be requested by contacting Danita Simons, Executive Director, CSN Foundation at (702) 651-7535. Furthermore, copies of any such materials will also be available on the CSN Foundation's webpage at: <http://www.csnfoundation.org>.

Reasonable efforts will be made to assist and accommodate physically disabled persons to participate in the meeting. Please call (702) 651- 5513 in advance so that arrangements may be made.

PUBLIC COMMENTS: Public comment will be taken at the beginning and end of each meeting. No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. Comments will be limited to two minutes per person. Persons making comments are asked to begin by stating their name for the record and to spell their last name. The Board Chair may elect to allow additional public comment on a specific agenda item when that agenda item is being considered.

In accordance with Attorney General File No. 00-047, as restated in the Attorney General's Open Meeting Law Manual, the Board Chair may prohibit comment if the content of that comment is a topic that is not relevant to, or within the authority of, the CSN Foundation Board of Trustees, or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.

LAND ACKNOWLEDGEMENT

Before beginning, we take a moment to recognize that here in Nevada we stand on the land of the Wa She Shu – Washoe; Numu – Northern Paiute; Nuwe – Western Shoshone; and Nuwu – Southern Paiute. We take a moment to recognize and honor their stewardship that continues into today. With this recognition, we state an intention to rightfully include their voice and respect them as the 27 sovereign tribal nations of Nevada.

AGENDA

I. WELCOME, CALL TO ORDER AND ROLL CALL INFORMATION ONLY

Pat Cowart, Chair, will welcome and call this meeting to order.

- Welcome and Introductions

ESTIMATED TIME: 2 mins

II. PUBLIC COMMENT INFORMATION ONLY

(See foregoing notation regarding public comment)

ESTIMATED TIME: 2 mins

III. APPROVAL OF MINUTES FOR POSSIBLE ACTION

Pat Cowart, Chair, will present the [meeting minutes from the CSN Foundation Board Meeting held on Wednesday, September 18, 2024](#), for approval. (Ref #1.1)

Pat Cowart, Chair, will present the [meeting minutes from the CSN Foundation Special Board Meeting held on Monday, October 21, 2024](#), for approval. (Ref #1.2)

ESTIMATED TIME: 2 mins



IV. NORTHWEST CAMPUS UPDATE

INFORMATION ONLY

Dr. James McCoy, will provide an update, discussion, and next steps related to CSN's Northwest Campus, a Center for Excellence in Public Safety:

- NCGC Las Vegas Presentation,
- Governor's Proposed Budget,
- Architect's Construction and Development Design Plans; and
- Next steps.

ESTIMATED TIME: 15 mins

V. PRESIDENT'S REPORT

INFORMATION ONLY

Dr. William L. Kibler, Ph.D., Acting President, CSN, will provide an update on the following CSN activities:

- Introduce Chief of Staff,
- CSN Presidential Search,
- Legislative Updates; and
- Organizational Structure.

ESTIMATED TIME: 15 mins

VI. CHAIRMAN'S REPORT

FOR DISCUSSION, RECOMMENDATION, AND POSSIBLE ACTION

Pat Cowart, Chair, will provide an overview of activities that have occurred since the last Board meeting held on October 21, 2024, and lead a discussion with respect to the following items:

- **INFORMATION FOR DISCUSSION:**
 - NSHE Board of Regents Annual Report Presentation.
 - CSN Foundation Northwest Campus Capital Campaign activities and timeline for discussion.
- **FOR DISCUSSION, RECOMMENDATION, AND POSSIBLE ACTION:**
 - CSN Foundation Board Meeting timeframe for discussion and possible change for approval.
 - Discussion to hire an external consultant for support in planning a gala in either spring 2025 or 2026, for approval.

ESTIMATED TIME: 15 mins

VII. GOVERNANCE COMMITTEE CHAIR'S REPORT

INFORMATION ONLY/FOR POSSIBLE ACTION

Rebecca Smith, Governance Committee Chair, will provide an overview of activities that have occurred since the last Governance Committee meeting held on October 23, 2024, and lead a discussion with respect to the following items:

- **FOR INFORMATION ONLY:**
 - Review of CSN Foundation Board of Trustee membership and planning for FY2025-2026.
 - Notice of resignation and vacancy on the CSN Foundation Board.
- **FOR POSSIBLE ACTION:**
 - Ratify approval of the Executive Committee for the Executive Director to organize Campus Tours of CSN Programs with Board of Trustees for informational purposes related to industry partnership, membership, and scholarship opportunities, as not to form a quorum or walking quorum, as recommended by the Governance Committee on July 31, 2024.

ESTIMATED TIME: 5 mins

VIII. AUDIT AND FINANCE COMMITTEE REPORT

INFORMATION ONLY/FOR POSSIBLE ACTION

Brian Kleven, Committee Chair, will provide an overview of activities that have occurred since the last Audit and Finance Committee meeting held on November 13, 2024, and lead a discussion with respect to the following items:

- **FOR INFORMATION ONLY:**
 - Quarterly Investment Portfolio review
- **FOR POSSIBLE ACTION:**
 - Ratify approval of the Executive Committee to transfer funds from Northern Trust to Chase Bank for the Spring 2025 Semester Scholarships.
 - Review of the most recent [Monthly Financials Report, October 2024](#), for approval. (*Ref #2.1*)

ESTIMATED TIME: 5 mins

IX. FUNDING & MARKETING AWARENESS COMMITTEE UPDATE

INFORMATION ONLY

Enosha Jackson, Marketing and Awareness Committee Chair, will provide an overview of activities that have occurred since the last Marketing and Awareness meeting held on October 23, 2024, and lead a discussion with respect to the following items:

- Marketing and Awareness Plan Update,
- Social Media and Trends,

- Marketing Materials,
- Impact Report for FY 2022-2023,
- Impact Report for FY 2023-2024,
- Giving Tuesday; and
- Holiday Card.

ESTIMATED TIME: 10 mins

X. SCHOLARSHIP UPDATE **INFORMATION ONLY**

Jocelyn Metoxen, Manager, Scholarships and Foundation Services, will provide an update on the following activities:

- FY2024-25 Scholarships

ESTIMATED TIME: 5 min

XI. EXECUTIVE DIRECTOR REPORT **INFORMATION ONLY**

Danita Simons, Executive Director, will provide an update on Foundation activities since the last board meeting held on June 12, 2024.

- Alumni, 4DX, Unit Plan, and Strategic Plan Scorecards,
- Tour Schedule of CSN Campuses and Programs,
- Foundation Office Team; and
- Draft policies and procedures.

ESTIMATED TIME: 5 mins

XII. NEW BUSINESS **INFORMATION ONLY**

Items for consideration at future meetings may be suggested. Any discussion of an item under “New Business” is limited to description and clarification of the subject matter of the item, which may include the reasons for the request.

ESTIMATED TIME: 2 mins

XIII. PUBLIC COMMENT **INFORMATION ONLY**

(See foregoing notation regarding public comment)

ESTIMATED TIME: 2 mins

XIV. ADJOURN **FOR POSSIBLE ACTION**

ESTIMATED TIME: 2 mins



**Next CSN Foundation Board of Trustees Board Meeting will be
held on: Wednesday, March 12, 2024,
In-Person Meeting, and Remotely, via Microsoft TEAMS and Phone Dial-In.**

This meeting is in compliance with the “Nevada Open Meeting Law” and this notice and agenda have been posted at or before 9:00 am on the third working day before the meeting, in accordance with NRS 241.020 and at the following public locations:

- CSN Foundation’s website (<http://csnfoundation.org>)
- The Nevada Public Notice website pursuant to NRS 232.2175 (<http://notice.nv.gov/>)
- NSHE System Administration, 4300 S. Maryland Parkway, Las Vegas, NV 89119
- College of Southern Nevada, Building D, 1st Floor, 6375 W. Charleston Blvd., Las Vegas, NV 89146
- College of Southern Nevada, Building E, 1st Floor, 6375 W. Charleston Blvd., Las Vegas, NV 89146
- College of Southern Nevada, 3200 E. Cheyenne Ave., North Las Vegas, NV 89030
- College of Southern Nevada, 700 College Drive, Henderson, NV 89002