



CSN FOUNDATION
A Foundation for Growth in Nevada

NOTICE OF PUBLIC MEETING

CSN FOUNDATION
Executive Committee Meeting Agenda
Wednesday, May 14, 2025
8:30am - 9:30am

Public Access via Internet and Telephone:

Meeting Link:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_MDg0OTUwZDEtZWExMy00NGU4LTNmZGEtZGVlYzYwNTcyZjA2%40thread.v2/0?context=%7b%22Tid%22%3a%22df35d574-9fba-48ce-a073-737868d77a48%22%2c%22Oid%22%3a%2236f0436f-9229-4f53-a7e9-1862473509af%22%7d

Phone Dial-In (audio only):

[+1 702-660-7529](tel:+17026607529), [602411395](tel:+1602411395) United States, Las Vegas

Phone conference ID: 602 411 395#

This meeting is being conducted by the use of a remote technology system pursuant to Nevada Revised Statutes 241.020(11). Members of the CSN Foundation Executive Committee and/or the public may utilize the remote technology system to attend and participate in the meeting, including to provide public comment.

Public comment may be submitted in-person, via remote technology system, email csn.foundation@csn.edu or voicemail (702-651-7301). Messages received by 8:00 a.m. on Tuesday, May 13, 2025, may be entered into the record during the meeting. Any other public comment form submissions and/or voicemails received prior to the adjournment of the meeting will be transcribed and included in the permanent record.

Committee Members:

Patrick Cowart, Chairman of the Board

Paul Johnson, Vice Chair

Terry Shirey, Immediate Past Chair

Matthew Frazier, Secretary

Brian Kleven, Treasurer

Rebecca Smith, Governance Committee Chair

Enosha Jackson, Funding and Marketing Awareness Committee Chair

Ex-Officio Members:

Rolando Mosqueda, Interim Vice President Finance and Administration, CSN

Danita Simons, Executive Director, CSN Foundation

Doreen Alvarado, Coordinator, Philanthropy, CSN Foundation



Advisor:

Tina Russom, Associate General Counsel, CSN, Acting as Legal Counsel for CSN Foundation

IMPORTANT INFORMATION ABOUT THE AGENDA AND PUBLIC MEETING

NOTE: Below is an agenda of all items scheduled to be presented and considered. Notification is hereby provided that items on the agenda may be taken out of order and presented, two or more agenda items may be combined for consideration, and an agenda item may be removed from the agenda or discussion relating to an item on the agenda may be delayed at any time.

Some agenda items are noted as having accompanying reference material. Reference material may be accessed on the electronic version of the agenda by clicking the reference link associated with a particular item. The agenda may also be accessed on the Internet by visiting the College of Southern Nevada Foundation's webpage at: <http://www.csnfoundation.org>.

Copies of the reference material and any additional support materials that are submitted to the CSN Foundation Board of Trustees staff and then distributed to the members of the CSN Foundation Executive Committee after the mailing/posting of this agenda but before or during the meeting, will be made available as follows: Copies of any such material are available at the CSN Foundation office at 6375 West Charleston Blvd., Las Vegas, Nevada Building E, Office 312. A copy may be requested by contacting Danita Simons, Executive Director, CSN Foundation at (702) 651-7535; furthermore, copies of any such materials will also be available on the CSN Foundations webpage at: <http://www.csnfoundation.org>.

Reasonable efforts will be made to assist and accommodate physically disabled persons to participate in the meeting. Please call (702) 651- 5513 in advance so that arrangements may be made.

PUBLIC COMMENTS: Public comment will be taken at the beginning and end of each meeting. No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. Comments will be limited to two minutes per person. Persons making comment are asked to begin by stating their name for the record and to spell their last name. The Executive Committee Chair may elect to allow additional public comment on a specific agenda item when that agenda item is being considered.

In accordance with Attorney General File No. 00-047, as restated in the Attorney General's Open Meeting Law Manual, the Chair of the Committee may prohibit comment if the content of that comment is a topic that is not relevant to, or within the authority of, the CSN Foundation or its Executive Committee, or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.



LAND ACKNOWLEDGEMENT

Before beginning, we take a moment to recognize that here in Nevada we stand on the land of the Wa She Shu – Washoe; Numu – Northern Paiute; Nuwe – Western Shoshone; and Nuwu – Southern Paiute. We take a moment to recognize and honor their stewardship that continues into today. With this recognition, we state an intention to rightfully include their voice and respect them as the 27 sovereign tribal nations of Nevada.

AGENDA

I. WELCOME, CALL TO ORDER, AND ROLL CALL INFORMATION ONLY

ESTIMATED TIME: 2 mins

II. PUBLIC COMMENT INFORMATION ONLY

(See foregoing notation regarding public comment)

ESTIMATED TIME: 2 mins

III. APPROVAL OF MINUTES FOR POSSIBLE ACTION

Patrick Cowart, Chairman of the Board, will present the [minutes from the Executive Committee meeting held on February 12, 2025](#), for approval. *(Ref #1.1)*

ESTIMATED TIME: 2 mins

IV. CHAIRMAN'S REPORT FOR INFORMATION, FOR DISCUSSION, RECOMMENDATION AND POSSIBLE ACTION

Patrick Cowart, Chairman of the Board, will provide an update and report on the following activities:

- **FOR INFORMATION ONLY**
 - Outstanding Student Awards Event;
 - Meaningful Writing Experience Event;
 - CSN Commencement Ceremonies
- **FOR DISCUSSION, RECOMMENDATION AND POSSIBLE ACTION**
 - CSN Foundation Northwest Campus Capital Campaign preparation, timeline, Kick-off, and Taskforce.

ESTIMATED TIME: 20 mins



V. AUDIT AND FINANCE COMMITTEE REPORT INFORMATION ONLY

Brian Kleven, Committee Chair, will provide an overview of activities that have occurred since the last Audit and Finance Committee meeting on May 14, and lead a discussion with respect to the following items:

- March 2025 Monthly Financials, Accounts Receivable and scheduled payments,
- Quarterly Investments Portfolio Review;
- FY2024-2025 Audited Financial Report & Form 990;
- Directors and Officers Liability Insurance;
- Investment Policy Statement;
- Gift Receipt and Acknowledgement Policy.

ESTIMATED TIME: 5 mins

VI. GOVERNANCE COMMITTEE REPORT INFORMATION ONLY

Rebecca Smith, Committee Chair, will provide an update on the Governance Committee activities since the last meeting held on April 23, 2025, and lead a discussion with respect to the following items:

- Board membership, industry matrix, recruitment and recommendations;
- Annual Membership Nomination Commitment Packet; and
- Board Self-Evaluation form.

ESTIMATED TIME: 5 mins

VII. FUNDING AND MARKETING AWARENESS COMMITTEE REPORT INFORMATION ONLY

Enosha Jackson, Committee Chair, will provide an update on the Funding and Marketing Awareness Committee activities since the last meeting held on April 23, 2025, and lead a discussion with respect to the following items:

- Franklin Covey – The Four Disciplines of Execution (4DX);
- New Scholarships;
- Signature Event; and
- Capital Campaign kickoff.

ESTIMATED TIME: 5 mins

VIII. EXECUTIVE DIRECTOR REPORT INFORMATION ONLY

Danita Simons, Executive Director, will provide an update on Foundation activities:

- CSN Northwest Campus, a Center of Excellence for Public Safety;
- CSN Foundation organizational structure and new positions;
- CSN Foundation Annual Board Meeting;
- Incoming CSN President;



- Office of General Counsel;
- Strategic Plan priority work.

ESTIMATED TIME: 10 mins

IX. NEW BUSINESS

INFORMATION ONLY

Items for consideration at future meetings may be suggested. Any discussion of an item under “New Business” is limited to description and clarification of the subject matter of the item, which may include the reasons for the request.

ESTIMATED TIME: 2 mins

X. PUBLIC COMMENT

INFORMATION ONLY

(See foregoing notation regarding public comment)

ESTIMATED TIME: 2 mins

XI. ADJOURN

FOR POSSIBLE ACTION

ESTIMATED TIME: 2 mins

**Annual Meeting dates for the FY 2025-2026 Executive Committee
will be determined at the CSN Foundation Annual Board Meeting on June 18, 2025,
Remotely, via Microsoft TEAMS and Phone Dial-In.**

This meeting is in compliance with the “Nevada Open Meeting Law” and this notice and agenda have been posted at or before 9:00 am on the third working day before the meeting, in accordance with NRS 241.020 and at the following public locations:

- CSN Foundation’s website (<http://csnfoundation.org>)
- The Nevada Public Notice website pursuant to NRS 232.2175 (<http://notice.nv.gov/>)
- NSHE System Administration, 4300 S. Maryland Parkway, Las Vegas, NV 89119
- College of Southern Nevada, Building D, 1st Floor, 6375 W. Charleston Blvd., Las Vegas, NV 89146
- College of Southern Nevada, Building E, 1st Floor, 6375 W. Charleston Blvd., Las Vegas, NV 89146
- College of Southern Nevada, 3200 E. Cheyenne Ave., North Las Vegas, NV 89030
- College of Southern Nevada, 700 College Drive, Henderson, NV 89002