



CSN FOUNDATION

A Foundation for Growth in Nevada

NOTICE OF PUBLIC MEETING

**CSN FOUNDATION
Board of Trustees – Annual Board Meeting Agenda
Wednesday, June 18, 2025
8:00am – 12:30pm**

**College of Southern Nevada, West Charleston Campus
6375 West Charleston Boulevard
Las Vegas, Nevada 89146
Building E, Third Floor, Conference Room E327**

OR

Public Access via Internet and Telephone:

Meeting Link:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_ODQ3MWUxYzYtOWFkZS00NjFiLWFhNzEtODcxOGQ4NjM1ZGU4%40thread.v2/0?context=%7b%22Tid%22%3a%22df35d574-9fba-48ce-a073-737868d77a48%22%2c%22Oid%22%3a%2236f0436f-9229-4f53-a7e9-1862473509af%22%7d

Phone Dial-In (audio only):

[+1 702-660-7529](tel:+17026607529), [161309917](tel:+161309917) United States, Las Vegas
Phone conference ID: 161 309 917#

This meeting will be held at **CSN's Charleston Campus, 6375 West Charleston Blvd. located in Building E, Third Floor, Conference Room E327**, with an available audio/video connection pursuant to Nevada Revised Statutes 241.020(11). Members of the CSN Foundation Board of Trustees and/or the public may attend and participate in-person or utilize the remote technology system to attend and participate in the meeting, including to provide public comment.

Public comment may be submitted in-person, via remote technology system, email csn.foundation@csn.edu or voicemail (702-651-7301). Messages received by 8:00 a.m. on Tuesday, June 17, 2025, may be entered into the record during the meeting. Any other public comment form submissions and/or voicemails received prior to the adjournment of the meeting will be transcribed and included in the permanent record.

Board of Trustees:

Pat Cowart, Chairman

Paul Johnson, Vice Chair

Terry Shirey, Immediate Past Chair

Matthew Frazier, Secretary

Brian Kleven, Treasurer

Caleb Dawkins

John Hester

Enosha Jackson

Dan Minella

Reinier Santana

Rebecca Smith

James York

Guest:

Dr. Stacy Klippenstein, Incoming President, CSN

Dr. James McCoy, Vice President, Academic Affairs, Chief Academic Officer, CSN

Ex-Officio:

William L. Kibler, Ph.D., Acting President, CSN

Yvonne Realivasquez, Ed.D., Chief of Staff

Rolando Mosqueda, Interim Vice President Finance and Administration, CSN

Danita Simons, Executive Director, CSN Foundation

Jocelyn Metoxen, Manager, Scholarships & Foundation Services, CSN Foundation

Doreen Alvarado, Coordinator Philanthropy, CSN Foundation

Advisor:

Tina Russom, Associate General Counsel, CSN, Acting as Legal Counsel for CSN Foundation

NOTE: Below is an agenda of all items scheduled to be presented and considered. Notification is hereby provided that items on the agenda may be taken out of order and presented, two or more agenda items may be combined for consideration, and an agenda item may be removed from the agenda or discussion relating to an item on the agenda may be delayed at any time.

Some agenda items are noted as having accompanying reference material. Reference material may be accessed on the electronic version of the agenda by clicking the reference link associated with a particular item. The agenda may also be accessed on the Internet by visiting the College of Southern Nevada Foundation's webpage at: <http://www.csnfoundation.org>.

Copies of the reference material and any additional support materials that are submitted to the CSN Foundation Board of Trustees staff and then distributed to the members of the CSN Foundation Board of Trustees after the mailing of this agenda but before or during the meeting, will be made available as follows: Copies of any such material are available at the CSN Foundation office at 6375 West Charleston Blvd., Building E, Office 312, Las Vegas, Nevada. A copy may be requested by contacting Danita Simons, Executive Director, CSN Foundation at (702) 651-7535. Furthermore, copies of any such materials will also be available on the CSN Foundation's webpage at: <http://www.csnfoundation.org>.

Reasonable efforts will be made to assist and accommodate physically disabled persons to participate in the meeting. Please call (702) 651- 5513 in advance so that arrangements may be made.

PUBLIC COMMENTS: Public comment will be taken at the beginning and end of each meeting. No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. Comments will be limited to two minutes per person. Persons making comments are asked to begin by stating their name for the record and to spell their last name. The Board Chair may elect to allow additional public comment on a specific agenda item when that agenda item is being considered.

In accordance with Attorney General File No. 00-047, as restated in the Attorney General's Open Meeting Law Manual, the Board Chair may prohibit comment if the content of that comment is a topic that is not relevant to, or within the authority of, the CSN Foundation Board of Trustees, or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.

LAND ACKNOWLEDGEMENT

Before beginning, we take a moment to recognize that here in Nevada we stand on the land of the Wa She Shu – Washoe; Numu – Northern Paiute; Nuwe – Western Shoshone; and Nuwu – Southern Paiute. We take a moment to recognize and honor their stewardship that continues into today. With this recognition, we state an intention to rightfully include their voice and respect them as the 27 sovereign tribal nations of Nevada.

AGENDA

I. WELCOME, CALL TO ORDER AND ROLL CALL INFORMATION ONLY
Pat Cowart, Board Chair, will welcome and call this meeting to order.

- Welcome and Introductions

ESTIMATED TIME: 2 minutes

II. PUBLIC COMMENT INFORMATION ONLY
(See foregoing notation regarding public comment)

ESTIMATED TIME: 2 minutes

III. APPROVAL OF MINUTES FOR POSSIBLE ACTION
Pat Cowart, Chair, will present the [meeting minutes from the CSN Foundation Board Meeting held on Wednesday, March 26, 2025](#), for approval. (Ref #1.1)

ESTIMATED TIME: 2 minutes

IV. NORTHWEST CAMPUS UPDATE INFORMATION AND DISCUSSION
Dr. James McCoy, Vice President Academic Affairs, Chief Academic Officer, CSN, will provide an update, discussion, and next steps related to CSN's Northwest Campus, a Center for Excellence in Public Safety:

- Legislative Session Review
- Next Steps

ESTIMATED TIME: 15 mins

**V. CSN FOUNDATION NORTHWEST CAMPUS CAPITAL CAMPAIGN
VOLUNTEER TASKFORCE INFORMATION AND DISCUSSION**

Terry Shirey, Taskforce Member, will provide an update, discussion, and next steps related to CSN's Northwest Campus, a Center for Excellence in Public Safety.

ESTIMATED TIME: 5 mins

**VI. AUDIT AND FINANCE COMMITTEE UPDATE
INFORMATION, DISCUSSION, AND POSSIBLE ACTION**

Brian Kleven, Committee Chair, will provide an overview of activities that have occurred since the last Audit and Finance Committee meeting, and lead a discussion with respect to the following items:

FOR INFORMATION ONLY:

- Northern Trust Representatives will provide an Investment Portfolio Report Presentation
- FY 2024-2025 990 & Financial Audit update

FOR POSSIBLE ACTION:

- Review [April 2025 Monthly Financial Report](#) for approval. *(Ref. #2.1)*
- Add and remove bank signers with Northern Trust and Chase Bank for approval
- [Investment Policy](#) for review and approval. *(Ref. #2.2)*
- [Gift Receipt and Acknowledgement Policy](#) for review and approval. *(Ref. #2.3)*
- [FY 2025-2026 Proposed Annual Plan](#) for review and approval. *(Ref. #2.4)*
- [FY 2025-2026 Proposed Annual Budget](#) for review and approval. *(Ref. #2.5)*
- Approval to transfer restricted funds from Northern Trust to Chase Bank for the Fall 2025 Semester Scholarships
- Approval to transfer unrestricted funds for operations from Northern Trust to Chase Bank

ESTIMATED TIME: 15 minutes

VII. CHAIRMAN'S REPORT INFORMATION AND DISCUSSION

Pat Cowart, Board Chair, will provide an overview of activities that have occurred since the last Board meeting held on May 8, 2024, and lead a discussion with respect to the following items:

- Looking back on FY 2024-2025

ESTIMATED TIME: 15 minutes

VIII. CSN PRESIDENT'S REPORT INFORMATION ONLY

Dr. William L. Kibler, Ph.D., Acting President, CSN, will provide an update on the following CSN activities:

- Legislative Session Updates
- Year End Report
- Welcome to incoming CSN President, Dr. Stacy Klippenstein

ESTIMATED TIME: 15 mins

IX. INCOMING CSN PRESIDENT'S REPORT **INFORMATION ONLY**

Dr. Stacy Klippenstein, Ph.D., Incoming President, CSN, will provide initial update on the following:

- Vision and CSN Foundation

ESTIMATED TIME: 15 mins

X. GOVERNANCE CHAIR'S REPORT **INFORMATION, DISCUSSION, AND POSSIBLE ACTION**

Rebecca Smith, Governance Committee Chair, will provide an overview of activities that have occurred since the last Governance Committee meeting, and lead a discussion with respect to the following items:

FOR INFORMATION ONLY:

- Current board membership, industry matrix, candidate list, and planning for FY 2025-2026
- CSN Foundation Board of Trustee Self Evaluation
- Annual Membership Nomination and Commitment Packet

FOR POSSIBLE ACTION:

- Vice Chair vacancy and nomination for discussion and approval
- Presentation of the [Slate of Officers, Trustee Emeritus appointment, nominations of new Board of Trustee candidates, renewal of terms, expired terms/resignations, and Board of Trustee term limits](#) for discussion and approval. *(Ref. #3.1)*
- Pat Cowart, Board Chair, will appoint [CSN Foundation Committee Chairs and Assignments](#) for approval. *(Ref. #3.1)*
- [Proposed Calendar of Annual Meetings](#) for review and approval. *(Ref. #3.2)*
- Review, approve, and sign the [Conflict-of-Interest Policy and Annual Questionnaire Statement form](#). *(Ref. #3.3)*
- [Whistleblower Policy](#) for review and approval. *(Ref. #3.4)*

ESTIMATED TIME: 20 minutes

XI. FUNDING & MARKETING AWARENESS COMMITTEE UPDATE **INFORMATION AND DISCUSSION**

Enosha Jackson, Fundraising and Marketing Awareness Committee Chair, will provide an overview of activities that have occurred since the last Fundraising and Marketing Awareness Committee meeting, and lead a discussion with respect to the following items:

- FY 2023-2024 Impact Report publication update
- FY 2024-2025 Impact Report overview and planning
- Social Media outcomes and trends
- Gala April 2026

ESTIMATED TIME: 15 minutes

XII. EXECUTIVE DIRECTOR REPORT **INFORMATION AND DISCUSSION**

Danita Simons, Executive Director, will provide an overview of activities that have occurred since the last CSN Foundation Board of Trustees Board Meeting, and lead a discussion with respect to the following items:

- CSN Foundation organizational structure and new positions update
- Development of new policies and procedures
- Grant applications and awards update for FY 2025-2026

ESTIMATED TIME: 10 minutes

XIII. SCHOLARSHIP UPDATE **INFORMATION AND DISCUSSION**

Jocelyn Metoxen, Manager of Scholarships and Foundation Services, will provide an overview of activities that have occurred since the last CSN Foundation Board of Trustees Board Meeting, and lead a discussion with respect to the following items:

- FY 2024-25 Scholarship Awards review
- Scholarship Awards for FY 2025-2026 projections
- Spirit of CSN Grant Awards
- Meaningful Writing Experience Scholarship
- Outstanding Student Awards

ESTIMATED TIME: 10 minutes

XIV. OPEN MEETING LAW TRAINING **INFORMATION AND DISCUSSION**

Tina Russom, Associate General Counsel, CSN, Acting as Legal Counsel for CSN Foundation will provide an overview of the [Nevada Open Meeting Law](#) and related issues. *(Ref. #4.1)*

ESTIMATED TIME: 60 minutes

XV. STRATEGIC PLANNING SESSION **INFORMATION, DISCUSSION, AND POSSIBLE ACTION**

The Board of Trustees will review and discuss the CSN Foundation three year strategic plan for FY 2025-2027 in the following areas:

- KPI's Scorecard
- Strategic Plan update

ESTIMATED TIME: 60 minutes

XVI. NEW BUSINESS **INFORMATION ONLY**

Items for consideration at future meetings may be suggested. Any discussion of an item under "New Business" is limited to description and clarification of the subject matter of the item, which may include the reasons for the request.

ESTIMATED TIME: 2 mins

XVII. PUBLIC COMMENT

(See foregoing notation regarding public comment)

INFORMATION ONLY

ESTIMATED TIME: 2 minutes

XVIII. ADJOURNMENT

FOR POSSIBLE ACTION

ESTIMATED TIME: 2 minutes

Next CSN Foundation Board of Trustees Annual Board Meeting will be held in: June 2026, In-Person Meeting, and Remotely, via Microsoft TEAMS and Phone Dial-In.

This meeting is in compliance with the “Nevada Open Meeting Law” and this notice and agenda have been posted at or before 9:00 am on the third working day before the meeting, in accordance with NRS 241.020 and at the following public locations:

- CSN Foundation’s website (<http://csnfoundation.org>)
- The Nevada Public Notice website pursuant to NRS 232.2175 (<http://notice.nv.gov/>)
- NSHE System Administration, 4300 S. Maryland Parkway, Las Vegas, NV 89119
- College of Southern Nevada, Building D, 1st Floor, 6375 W. Charleston Blvd., Las Vegas, NV 89146
- College of Southern Nevada, Building E, 1st Floor, 6375 W. Charleston Blvd., Las Vegas, NV 89146
- College of Southern Nevada, 3200 E. Cheyenne Ave., North Las Vegas, NV 89030
- College of Southern Nevada, 700 College Drive, Henderson, NV 89002