



**CSN FOUNDATION**  
*A Foundation for Growth in Nevada*

## **NOTICE OF PUBLIC MEETING**

**CSN FOUNDATION**  
**Executive Committee Meeting Agenda**  
**Wednesday, August 13, 2025**  
**8:30am - 9:30am**

### **Public Access via Internet and Telephone:**

#### **Meeting Link:**

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_NTAzMzkyZTAzMzgwZi00NTU4LTNmNjYtOTFiYzlmN2M3ZWUz%40tthead.v2/0?context=%7b%22Tid%22%3a%22df35d574-9fba-48ce-a073-737868d77a48%22%2c%22Oid%22%3a%2236f0436f-9229-4f53-a7e9-1862473509af%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NTAzMzkyZTAzMzgwZi00NTU4LTNmNjYtOTFiYzlmN2M3ZWUz%40tthead.v2/0?context=%7b%22Tid%22%3a%22df35d574-9fba-48ce-a073-737868d77a48%22%2c%22Oid%22%3a%2236f0436f-9229-4f53-a7e9-1862473509af%22%7d)

#### **Phone Dial-In (audio only):**

[+1 702-660-7529](tel:+17026607529), [885412463](tel:+1885412463) United States, Las Vegas

Phone conference ID: 885 412 463#

This meeting is being conducted by the use of a remote technology system pursuant to Nevada Revised Statutes 241.020(11). Members of the CSN Foundation Executive Committee and/or the public may utilize the remote technology system to attend and participate in the meeting, including to provide public comment.

Public comment may be submitted in-person, via remote technology system, email [csn.foundation@csn.edu](mailto:csn.foundation@csn.edu) or voicemail (702-651-7301). Messages received by 8:00 a.m. on Tuesday, August 12, 2025, may be entered into the record during the meeting. Any other public comment form submissions and/or voicemails received prior to the adjournment of the meeting will be transcribed and included in the permanent record.

#### **Committee Members:**

Paul Johnson, Chairman of the Board  
Rebecca Smith, Vice Chair & Governance Committee Chair  
Patrick Cowart, Immediate Past Chair  
Brian Kleven, Treasurer & Audit & Finance Committee Chair  
Matthew Frazier, Secretary  
Enosha Jackson, Funding and Marketing Awareness Committee Chair

#### **Ex-Officio Members:**

Lisa Bakke, Vice President Finance and Administration, CSN  
Danita Simons, Executive Director, CSN Foundation  
Doreen Alvarado, Coordinator, Philanthropy, CSN Foundation



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**Advisor:**

Tina Russom, General Counsel, CSN, Acting as Legal Counsel for CSN Foundation

**IMPORTANT INFORMATION ABOUT THE AGENDA AND PUBLIC MEETING**

NOTE: Below is an agenda of all items scheduled to be presented and considered. Notification is hereby provided that items on the agenda may be taken out of order and presented, two or more agenda items may be combined for consideration, and an agenda item may be removed from the agenda or discussion relating to an item on the agenda may be delayed at any time.

Some agenda items are noted as having accompanying reference material. Reference material may be accessed on the electronic version of the agenda by clicking the reference link associated with a particular item. The agenda may also be accessed on the Internet by visiting the College of Southern Nevada Foundation's webpage at: <http://www.csnfoundation.org>.

Copies of the reference material and any additional support materials that are submitted to the CSN Foundation Board of Trustees staff and then distributed to the members of the CSN Foundation Executive Committee after the mailing/posting of this agenda but before or during the meeting, will be made available as follows: Copies of any such material are available at the CSN Foundation office at 6375 West Charleston Blvd., Las Vegas, Nevada Building E, Office 312. A copy may be requested by contacting Danita Simons, Executive Director, CSN Foundation at (702) 651-7535; furthermore, copies of any such materials will also be available on the CSN Foundations webpage at: <http://www.csnfoundation.org>.

Reasonable efforts will be made to assist and accommodate physically disabled persons to participate in the meeting. Please call (702) 651- 5513 in advance so that arrangements may be made.

**PUBLIC COMMENTS:** Public comment will be taken at the beginning and end of each meeting. No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. Comments will be limited to two minutes per person. Persons making comment are asked to begin by stating their name for the record and to spell their last name. The Executive Committee Chair may elect to allow additional public comment on a specific agenda item when that agenda item is being considered.

In accordance with Attorney General File No. 00-047, as restated in the Attorney General's Open Meeting Law Manual, the Chair of the Committee may prohibit comment if the content of that comment is a topic that is not relevant to, or within the authority of, the CSN Foundation or its Executive Committee, or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.



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### **LAND ACKNOWLEDGEMENT**

*Before beginning, we take a moment to recognize that here in Nevada we stand on the land of the Wa She Shu – Washoe; Numu – Northern Paiute; Nuwe – Western Shoshone; and Nuwu – Southern Paiute. We take a moment to recognize and honor their stewardship that continues into today. With this recognition, we state an intention to rightfully include their voice and respect them as the 27 sovereign tribal nations of Nevada.*

### **AGENDA**

#### **I. WELCOME, CALL TO ORDER, & ROLL CALL**

**INFORMATION ONLY**

*ESTIMATED TIME: 2 mins*

#### **II. PUBLIC COMMENT**

**INFORMATION ONLY**

*(See foregoing notation regarding public comment)*

*ESTIMATED TIME: 2 mins*

#### **III. APPROVAL OF MINUTES**

**FOR POSSIBLE ACTION**

Paul Johnson, Chairman of the Board, will present [the minutes from the Executive Committee meeting held on May 14, 2025](#), for approval. *(Ref #1.1)*

*ESTIMATED TIME: 2 mins*

#### **IV. CHAIRMAN'S REPORT**

**FOR DISCUSSION, RECOMMENDATION AND POSSIBLE ACTION**

Paul Johnson, Board Chair, will provide an update and report on the following activities:

- CSN Foundation Northwest Campus Capital Campaign continuation, and Taskforce
- Recommendation to combine the Funding and Marketing Awareness Committee into the Executive Committee for approval

*ESTIMATED TIME: 15 mins*

#### **V. AUDIT AND FINANCE COMMITTEE REPORT**

**INFORMATION, DISCUSSION, AND POSSIBLE ACTION**

Brian Kleven, Committee Chair, will provide an overview of activities that have occurred since the last Audit and Finance Committee meeting on May 14, 2025, and lead a discussion with respect to the following items:

- **INFORMATION AND DISCUSSION:**
  - June 2025 Monthly Financial, Accounts Receivable and Scheduled Payments
  - Quarterly Investments Portfolio Review



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- Bank Signatures
- Review of the Audited Financials from Auditing Firm

- **FOR POSSIBLE ACTION:**

- Acceptance of the FY2024-2025 audited financial statements as prepared by the Auditing Firm and recommended by the Audit/Finance Committee for approval

*ESTIMATED TIME: 10 mins*

## **VI. GOVERNANCE COMMITTEE REPORT**

### **FOR DISCUSSION, RECOMMENDATION AND POSSIBLE ACTION**

Rebecca Smith, Committee Chair, will provide an update on the Governance Committee activities since the last meeting held on April 23, 2025, and lead a discussion with respect to the following items:

- **INFORMATION AND DISCUSSION:**

- Review current Board membership, industry matrix, recruitment of new members and recommendation
  - Annual Membership Nomination Commitment Packet
  - Board Governance Committee Strategic Plan FY 2025-26 goals and objectives:
    - Board Self-Evaluation update
    - CSN Foundation Bylaws for review
  - Board of Trustees Campus Tours

- **FOR POSSIBLE ACTION:**

- Rebecca Smith, Committee Chair, will present candidate nomination, Dane Carter, for consideration and approval to serve as a CSN Foundation Board of Trustee. If approved, the approval will require ratification by the CSN Foundation Board of Trustees at the Board meeting on September 17, 2025.

*ESTIMATED TIME: 10 mins*

## **VII. FUNDING AND MARKETING AWARENESS COMMITTEE REPORT**

### **INFORMATION AND DISCUSSION**

Enosha Jackson, Committee Chair, will provide an update on the Funding and Marketing Awareness Committee activities since the last meeting held on April 23, 2025, and lead a discussion with respect to the following items:

- Logo rebrand
- Folder development
- FY 2023-24 Impact Report



- FY 2024-25 Impact Report

*ESTIMATED TIME: 5 mins*

**VIII. EXECUTIVE DIRECTOR REPORT** **INFORMATION AND DISCUSSION**

Danita Simons, Executive Director, will provide an update on Foundation activities:

- Office of General Counsel
- CSN Foundation Team
- CSN Convocation Week (August 18-22, 2025)
- CSN Campus Connections (September 2-4, 2025)
- CSN Northwest Campus, a Center for Excellence in Public Safety Campaign Preparation
- CSN Foundation September Board Meeting
- Strategic Plan priority work

*ESTIMATED TIME: 5 mins*

**IX. NEW BUSINESS** **INFORMATION ONLY**

Items for consideration at future meetings may be suggested. Any discussion of an item under “New Business” is limited to description and clarification of the subject matter of the item, which may include the reasons for the request.

*ESTIMATED TIME: 2 mins*

**X. PUBLIC COMMENT** **INFORMATION ONLY**

(See foregoing notation regarding public comment)

*ESTIMATED TIME: 2 mins*

**XI. ADJOURN** **FOR POSSIBLE ACTION**

*ESTIMATED TIME: 2 mins*

**Next CSN Foundation Board of Trustee Executive Committee Meeting  
will be held on Wednesday, November 12, 2025,  
Remotely, via Microsoft TEAMS and Phone Dial-In.**

**This meeting is in compliance with the “Nevada Open Meeting Law” and this notice and agenda have been posted at or before 9:00 am on the third working day before the meeting, in accordance with NRS 241.020 and at the following public locations:**



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- CSN Foundation's website (<http://csnfoundation.org>)
- The Nevada Public Notice website pursuant to NRS 232.2175 (<http://notice.nv.gov/>)
- NSHE System Administration, 4300 S. Maryland Parkway, Las Vegas, NV 89119
- College of Southern Nevada, Building D, 1st Floor, 6375 W. Charleston Blvd., Las Vegas, NV 89146
- College of Southern Nevada, Building E, 1<sup>st</sup> Floor, 6375 W. Charleston Blvd., Las Vegas, NV 89146
- College of Southern Nevada, 3200 E. Cheyenne Ave., North Las Vegas, NV 89030
- College of Southern Nevada, 700 College Drive, Henderson, NV 89002