



CSN FOUNDATION

A Foundation for Growth in Nevada

NOTICE OF PUBLIC MEETING

CSN FOUNDATION

Board of Trustees – Annual Board Meeting Agenda

Wednesday, September 17, 2025

8:00am – 9:30am

College of Southern Nevada, West Charleston Campus

6375 West Charleston Boulevard

Las Vegas, Nevada 89146

Building E, Third Floor, Conference Room E327

OR

Public Access via Internet and Telephone:

Meeting Link:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_YmU5YjVIMTMtY2ZiYy00NmJhLTk4YTUtNGUwYmY2M2UzNDMz%40thread.v2/0?context=%7b%22Tid%22%3a%22df35d574-9fba-48ce-a073-737868d77a48%22%2c%22Oid%22%3a%2203bbfb27-2640-406f-b0de-5d77b2ac9626%22%7d

Phone Dial-In (audio only):

[+1 702-660-7529](tel:+17026607529), [226741383](tel:+1226741383) United States, Las Vegas

[Find a local number](#)

Phone conference ID: 226 741 383#

This meeting will be held at **CSN's Charleston Campus, 6375 West Charleston Blvd. located in Building E, Third Floor, Conference Room E327**, with an available audio/video connection pursuant to Nevada Revised Statutes 241.020(11). Members of the CSN Foundation Board of Trustees and/or the public may attend and participate in-person or utilize the remote technology system to attend and participate in the meeting, including to provide public comment.

Public comment may be submitted in-person, via remote technology system, email csn.foundation@csn.edu or voicemail (702-651-7301). Messages received by 8:00 a.m. on Tuesday, September 16, 2025, may be entered into the record during the meeting. Any other public comment form submissions and/or voicemails received prior to the adjournment of the meeting will be transcribed and included in the permanent record.

Board of Trustees:

Paul Johnson, Chair	Dane Carter	Reinier Santana
Rebecca Smith, Vice Chair	Caleb Dawkins	Terry Shirey
Pat Cowart, Immediate Past Chair	John Hester	James York
Brian Kleven, Treasurer	Enosha Jackson	
Matthew Frazier, Secretary	Dan Minella	

Guest:

Dr. James McCoy, Vice President, Academic Affairs, Chief Academic Officer, CSN

Ex-Officio:

Dr. Stacy Klippenstein, President, CSN
Yvonne Realivasquez, Ed.D., Chief of Staff, CSN
Lisa Bakke, Vice President Finance and Administration, CSN
Danita Simons, Executive Director, CSN Foundation
Jocelyn Metoxen, Manager, Scholarships & Foundation Services, CSN Foundation
Doreen Alvarado, Coordinator Philanthropy, CSN Foundation

Advisor:

Tina Russom, General Counsel, CSN, Acting as Legal Counsel for CSN Foundation

NOTE: Below is an agenda of all items scheduled to be presented and considered. Notification is hereby provided that items on the agenda may be taken out of order and presented, two or more agenda items may be combined for consideration, and an agenda item may be removed from the agenda or discussion relating to an item on the agenda may be delayed at any time.

Some agenda items are noted as having accompanying reference material. Reference material may be accessed on the electronic version of the agenda by clicking the reference link associated with a particular item. The agenda may also be accessed on the Internet by visiting the College of Southern Nevada Foundation's webpage at: <http://www.csnfoundation.org>.

Copies of the reference material and any additional support materials that are submitted to the CSN Foundation Board of Trustees staff and then distributed to the members of the CSN Foundation Board of Trustees after the mailing of this agenda but before or during the meeting, will be made available as follows: Copies of any such material are available at the CSN Foundation office at 6375 West Charleston Blvd., Building E, Office 312, Las Vegas, Nevada. A copy may be requested by contacting Danita Simons, Executive Director, CSN Foundation at (702) 651-7535. Furthermore, copies of any such materials will also be available on the CSN Foundation's webpage at: <http://www.csnfoundation.org>.

Reasonable efforts will be made to assist and accommodate physically disabled persons to participate in the meeting. Please call (702) 651- 5513 in advance so that arrangements may be made.

PUBLIC COMMENTS: Public comment will be taken at the beginning and end of each meeting. No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. Comments will be limited to two minutes per person. Persons making comments are asked to begin by stating their name for the record and to spell their last name. The Board Chair may elect to allow additional public comment on a specific agenda item when that agenda item is being considered.

In accordance with Attorney General File No. 00-047, as restated in the Attorney General's Open Meeting Law Manual, the Board Chair may prohibit comment if the content of that comment is a topic that is not relevant to, or within the authority of, the CSN Foundation Board of Trustees, or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.

LAND ACKNOWLEDGEMENT

Before beginning, we take a moment to recognize that here in Nevada we stand on the land of the Wa She Shu – Washoe; Numu – Northern Paiute; Nuwe – Western Shoshone; and Nuwu – Southern Paiute. We take a moment to recognize and honor their stewardship that continues into today. With this recognition, we state an intention to rightfully include their voice and respect them as the 27 sovereign tribal nations of Nevada.

AGENDA

I. WELCOME, CALL TO ORDER AND ROLL CALL INFORMATION ONLY
Paul Johnson, Board Chair, will welcome and call this meeting to order.

- Welcome and Introductions

ESTIMATED TIME: 2 minutes

II. PUBLIC COMMENT INFORMATION ONLY
(See foregoing notation regarding public comment)

ESTIMATED TIME: 2 minutes

III. APPROVAL OF MINUTES FOR POSSIBLE ACTION
Paul Johnson, Chair, will present the meeting minutes from the [CSN Foundation Board Meeting held on Wednesday, June 18, 2025](#), for approval. (Ref #1.1)

ESTIMATED TIME: 2 minutes

IV. NORTHWEST CAMPUS UPDATE INFORMATION AND DISCUSSION
Dr. James McCoy, Vice President Academic Affairs, Chief Academic Officer, CSN, will provide an update, discussion, and next steps related to CSN's Northwest Campus, a Center for Excellence in Public Safety.

ESTIMATED TIME: 10 minutes

V. CSN FACULTY DEVELOPMENT CENTER

INFORMATION AND DISCUSSION

Dr. James McCoy, Vice President Academic Affairs, Chief Academic Officer, CSN, will provide an update and discussion on the proposed CSN Faculty Development Center.

ESTIMATED TIME: 10 minutes

VI. CHAIRMAN'S REPORT

INFORMATION, DISCUSSION, AND POSSIBLE ACTION

Paul Johnson, Chair, will provide an overview of activities that have occurred since the last Board meeting held on June 18, 2025, and lead a discussion with respect to the following items:

- **INFORMATION ONLY**
 - Welcome Dr. Stacy Klippenstein, new President of CSN
 - Looking ahead
- **POSSIBLE ACTION**
 - Discussion regarding merging two Committees for possible ratification

ESTIMATED TIME: 10 minutes

VII. CSN PRESIDENT'S REPORT

INFORMATION ONLY

Dr. Stacy Klippenstein, President, CSN, and Lisa Bakke, Vice President Finance and Administration, CSN, will provide an update on the following CSN activities:

- President's First Quarter Report
- Budget Review

ESTIMATED TIME: 15 minutes

VIII. 2025 AUDITED FINANCIAL REPORT & FORM 990

INFORMATION, DISCUSSION, AND POSSIBLE ACTION

Brian Kleven, Committee Chair, will provide an update on the preparation of the FY2024-2025 Audited Financials and Form 990, and present the following:

- **FOR INFORMATION ONLY:**
 - Review of the FY2025 Audited Financials & Form 990
- **FOR POSSIBLE ACTION:**
 - Ratify approval of the Executive Committee held on August 13, 2025, of the [FY2025 Audited Financials](#) as prepared and presented by the auditing firm.
(Ref #2.1)

ESTIMATED TIME: 5 minutes

IX. FOUNDATION’S FINANCIAL MANAGEMENT UPDATE AND REPORT
INFORMATION, DISCUSSION, AND POSSIBLE ACTION

Brian Kleven, Committee Chair, and Danita Simons, Executive Director, will provide an overview of activities that have occurred since the last Audit and Finance Committee meeting on August 13, 2025, and lead a discussion with respect to the following items:

- **FOR INFORMATION ONLY:**
 - Quarterly Investments Portfolio Review
- **FOR POSSIBLE ACTION:**
 - [July 2025 Monthly Financials](#) for approval (*Ref #3.1*)
 - Approval to transfer restricted funds from investment accounts to bank checking account for the Fall 2025 Semester Scholarships.

ESTIMATED TIME: 5 minutes

X. GOVERNANCE CHAIR’S REPORT
INFORMATION, DISCUSSION, AND POSSIBLE ACTION

Rebecca Smith, Governance Committee Chair, will provide an overview of activities that have occurred since the last Governance Committee meeting held on July 30, 2025, and lead a discussion with respect to the following items:

FOR INFORMATION ONLY:

- Current board membership, industry matrix, candidate list, and planning for FY 2025-2026
- CSN Foundation Board of Trustee Self-Evaluation
- Annual Membership Nomination and Commitment Packet
- CSN North Las Vegas Campus Tour

FOR POSSIBLE ACTION:

- Ratify approval of the Executive Committee held on August 13, 2025, to elect Dane Carter to serve as a CSN Foundation Board of Trustee.

ESTIMATED TIME: 5 minutes

XI. FUNDING & MARKETING AWARENESS COMMITTEE UPDATE
INFORMATION, DISCUSSION, AND POSSIBLE ACTION

Enosha Jackson, Fundraising and Marketing Awareness Committee Chair, and Doreen Alvarado, Coordinator, Philanthropy, will provide an overview of activities that have occurred since the last Fundraising and Marketing Awareness Committee meeting, held on July 30, 2025, and lead a discussion with respect to the following items:

FOR INFORMATION ONLY:

- FY 2023-2024 Impact Report publication and email appeal update
- FY 2024-2025 Impact Report update

- End-of-Year Appeal
- Giving Tuesday Campaign
- Holiday Card

FOR POSSIBLE ACTION:

- Gala, April 2026 Venue

ESTIMATED TIME: 5 minutes

XII. SCHOLARSHIP UPDATE

INFORMATION AND DISCUSSION

Jocelyn Metoxen, Manager of Scholarships and Foundation Services, will provide an overview of activities that have occurred since the last CSN Foundation Board of Trustees Board meeting held on June 18, 2025, and lead a discussion with respect to the following items:

- Endowment Reports
- Scholarship Awards for FY 2025-2026 projections
- Student Testimonial

ESTIMATED TIME: 5 minutes

XIII. EXECUTIVE DIRECTOR REPORT

INFORMATION AND DISCUSSION

Danita Simons, Executive Director, will provide an overview of activities that have occurred since the last CSN Foundation Board of Trustees Board Meeting, held on June 18, 2025, and lead a discussion with respect to the following items:

- CSN Foundation organizational structure and new position update
- Strategic Plan Progress Report & Scorecard
- Memorial Endowed Scholarship, Presentation of First Award
- Upcoming CSN Events

ESTIMATED TIME: 5 minutes

XIV. NEW BUSINESS

INFORMATION ONLY

Items for consideration at future meetings may be suggested. Any discussion of an item under “New Business” is limited to description and clarification of the subject matter of the item, which may include the reasons for the request.

ESTIMATED TIME: 2 minutes

XV. PUBLIC COMMENT

INFORMATION ONLY

(See foregoing notation regarding public comment)

ESTIMATED TIME: 2 minutes

XVI. ADJOURNMENT

FOR POSSIBLE ACTION

ESTIMATED TIME: 2 minutes

**Next CSN Foundation Board of Trustees Special Board Meeting will be held on
Monday, October 20, 2025,
Remotely, via Microsoft TEAMS and Phone Dial-In.**

This meeting is in compliance with the “Nevada Open Meeting Law” and this notice and agenda have been posted at or before 9:00 am on the third working day before the meeting, in accordance with NRS 241.020 and at the following public locations:

- CSN Foundation’s website (<http://csnfoundation.org>)
- The Nevada Public Notice website pursuant to NRS 232.2175 (<http://notice.nv.gov/>)
- NSHE System Administration, 4300 S. Maryland Parkway, Las Vegas, NV 89119
- College of Southern Nevada, Building D, 1st Floor, 6375 W. Charleston Blvd., Las Vegas, NV 89146
- College of Southern Nevada, Building E, 1st Floor, 6375 W. Charleston Blvd., Las Vegas, NV 89146
- College of Southern Nevada, 3200 E. Cheyenne Ave., North Las Vegas, NV 89030
- College of Southern Nevada, 700 College Drive, Henderson, NV 89002