



CSN FOUNDATION

A Foundation for Growth in Nevada

NOTICE OF PUBLIC MEETING

**CSN FOUNDATION
Board of Trustees – Special Board Meeting Agenda
Monday, October 20, 2025
8:00 am – 8:30 am**

Public Access via Internet and Telephone:

Meeting Link:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZmIlYzA1MDgtODZjMS00OWQyLTk1NTUtYTNmZDYzMTliZTE0%40thread.v2/0?context=%7b%22Tid%22%3a%22df35d574-9fba-48ce-a073-737868d77a48%22%2c%22Oid%22%3a%2203bbfb27-2640-406f-b0de-5d77b2ac9626%22%7d

Phone Dial-In (audio only):

[+1 702-660-7529](tel:+17026607529), 1466810# United States, Las Vegas

Phone conference ID: 146 681 0#

This meeting is being conducted by the use of a remote technology system pursuant to Nevada Revised Statutes 241.020(11). Members of the CSN Foundation Board of Trustees and/or the public may attend and participate in-person or utilize the remote technology system to attend and participate in the meeting, including to provide public comment.

Public comment may be submitted in-person, via remote technology system, email csn.foundation@csn.edu or voicemail (702-651-7301). Messages received by 8:00 a.m. on Friday, October 17, 2025 may be entered into the record during the meeting. Any other public comment form submissions and/or voicemails received prior to the adjournment of the meeting will be transcribed and included in the permanent record.

Board of Trustees:

Paul Johnson, Chair
Rebecca Smith, Vice Chair
Pat Cowart, Immediate Past Chair
Brian Kleven, Treasurer
Matthew Frazier, Secretary

Dane Carter
Caleb Dawkins
John Hester
Enosha Jackson
Dan Miller

Reinier Santana
Terry Shirey
James York

Ex-Officio:

Dr. Stacy Klippenstein, President, CSN

Yvonne Realivasquez, Ed.D., Chief of Staff, CSN

Lisa Bakke, Vice President Finance and Administration, CSN

Danita Simons, Executive Director, CSN Foundation

Jocelyn Metoxen, Manager, Scholarships & Foundation Services, CSN Foundation

Doreen Alvarado, Coordinator Philanthropy, CSN Foundation

Advisor:

Tina Russom, General Counsel, CSN, Acting as Legal Counsel for CSN Foundation

NOTE: Below is an agenda of all items scheduled to be presented and considered. Notification is hereby provided that items on the agenda may be taken out of order and presented, two or more agenda items may be combined for consideration, and an agenda item may be removed from the agenda or discussion relating to an item on the agenda may be delayed at any time.

Some agenda items are noted as having accompanying reference material. Reference material may be accessed on the electronic version of the agenda by clicking the reference link associated with a particular item. The agenda may also be accessed on the Internet by visiting the College of Southern Nevada Foundation's webpage at: <http://www.csnfoundation.org>.

Copies of the reference material and any additional support materials that are submitted to the CSN Foundation Board of Trustees staff and then distributed to the members of the CSN Foundation Board of Trustees after the mailing of this agenda but before or during the meeting, will be made available as follows: Copies of any such material are available at the CSN Foundation office at 6375 West Charleston Blvd., Building E, Office 312, Las Vegas, Nevada. A copy may be requested by contacting Danita Simons, Executive Director, CSN Foundation at (702) 651-7535. Furthermore, copies of any such materials will also be available on the CSN Foundation's webpage at: <http://www.csnfoundation.org>.

Reasonable efforts will be made to assist and accommodate physically disabled persons to participate in the meeting. Please call (702) 651- 5513 in advance so that arrangements may be made.

PUBLIC COMMENTS: Public comment will be taken at the beginning and end of each meeting. No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. Comments will be limited to two minutes per person. Persons making comments are asked to begin by stating their name for the record and to spell their last name. The Board Chair may elect to allow additional public comment on a specific agenda item when that agenda item is being considered.

In accordance with Attorney General File No. 00-047, as restated in the Attorney General's Open Meeting Law Manual, the Board Chair may prohibit comment if the content of that comment is a topic that is not relevant to, or within the authority of, the CSN Foundation Board of Trustees, or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.

LAND ACKNOWLEDGEMENT

Before beginning, we take a moment to recognize that here in Nevada we stand on the land of the Wa She Shu – Washoe; Numu – Northern Paiute; Nuwe – Western Shoshone; and Nuwu – Southern Paiute. We take a moment to recognize and honor their stewardship that continues into today. With this recognition, we state an intention to rightfully include their voice and respect them as the 27 sovereign tribal nations of Nevada.

AGENDA

I. WELCOME, CALL TO ORDER AND ROLL CALL INFORMATION ONLY

Paul Johnson, Board Chair, will welcome and call this meeting to order.

ESTIMATED TIME: 2 minutes

II. PUBLIC COMMENT INFORMATION ONLY

(See foregoing notation regarding public comment)

ESTIMATED TIME: 2 minutes

III. APPROVAL OF MINUTES FOR POSSIBLE ACTION

Paul Johnson, Chair, will present [the meeting minutes from the CSN Foundation Board Meeting held on Wednesday, September 17, 2025](#), for approval. *(Ref #1.1)*

ESTIMATED TIME: 2 minutes

IV. AUDIT & FINANCE COMMITTEE REPORT INFORMATION, DISCUSSION, FOR POSSIBLE ACTION

Brian Kleven, Committee Chair, will provide an overview of activities that have occurred since the last Audit and Finance Committee meeting held on August 13, 2025, and lead a discussion with respect to the following items:

- **FOR INFORMATION ONLY:**
 - Audited Financials and Governance Letter
 - NSHE Board of Regents Annual Report
- **FOR POSSIBLE ACTION:**
 - Recommendation to liquidate \$2,768.24 from investments and transfer to checking for scholarships, for approval.
 - Review [FY2024-25 Form 990](#), for approval. *(Ref #2.1)*
 - FY2024-25 Form 8879-TE IRS E-File Signature Filing of Form 990, by Treasurer, for approval
 - Review [August 2025 Financial Report](#), for approval *(Ref #2.2)*

ESTIMATED TIME: 18 minutes

V. NEW BUSINESS

INFORMATION ONLY

Items for consideration at future meetings may be suggested. Any discussion of an item under “New Business” is limited to description and clarification of the subject matter of the item, which may include the reasons for the request.

ESTIMATED TIME: 2 minutes

VI. PUBLIC COMMENT

INFORMATION ONLY

(See foregoing notation regarding public comment)

ESTIMATED TIME: 2 minutes

VII. ADJOURNMENT

FOR POSSIBLE ACTION

ESTIMATED TIME: 2 minutes

**Next CSN Foundation Board of Trustees Special Board Meeting will be held on
Wednesday, December 17, 2025,
In-Person Meeting, and Remotely, via Microsoft TEAMS and Phone Dial-In.**

This meeting is in compliance with the “Nevada Open Meeting Law” and this notice and agenda have been posted at or before 9:00 am on the third working day before the meeting, in accordance with NRS 241.020 and at the following public locations:

- CSN Foundation’s website (<http://csnfoundation.org>)
- The Nevada Public Notice website pursuant to NRS 232.2175 (<http://notice.nv.gov/>)
- NSHE System Administration, 4300 S. Maryland Parkway, Las Vegas, NV 89119
- College of Southern Nevada, Building D, 1st Floor, 6375 W. Charleston Blvd., Las Vegas, NV 89146
- College of Southern Nevada, Building E, 1st Floor, 6375 W. Charleston Blvd., Las Vegas, NV 89146
- College of Southern Nevada, 3200 E. Cheyenne Ave., North Las Vegas, NV 89030
- College of Southern Nevada, 700 College Drive, Henderson, NV 89002