



COLLEGE OF SOUTHERN NEVADA  
**FOUNDATION**

**NOTICE OF PUBLIC MEETING**

**CSN FOUNDATION**  
**Board of Trustees – Board Meeting Agenda**  
**Wednesday, March 11, 2026**  
**8:00 AM – 9:30 AM**

**College of Southern Nevada, West Charleston Campus**  
**6375 West Charleston Boulevard**  
**Las, Vegas, Nevada 89146**

**Public Access via Internet and Telephone**

**Meeting Link:**

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_MDY4NzVkZTUOTJmYy00MmIxLWEyMjItODNhMDM3MmUzNThh%40thead.v2/0?context=%7b%22Tid%22%3a%22df35d574-9fba-48ce-a073-737868d77a48%22%2c%22Oid%22%3a%2203bbfb27-2640-406f-b0de-5d77b2ac9626%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MDY4NzVkZTUOTJmYy00MmIxLWEyMjItODNhMDM3MmUzNThh%40thead.v2/0?context=%7b%22Tid%22%3a%22df35d574-9fba-48ce-a073-737868d77a48%22%2c%22Oid%22%3a%2203bbfb27-2640-406f-b0de-5d77b2ac9626%22%7d)

**Phone Dial-In (audio only):**

[+1 702-660-7529](tel:+17026607529), [773457537#](tel:+17026607529) United States, Las Vegas  
Phone conference ID: 773 457 537#

This meeting will be held at **CSN's Charleston Campus, 6375 West Charleston Blvd. located in Building E, Third Floor, Conference Room E327**, with an available audio/video connection pursuant to Nevada Revised Statutes 241.020(11). Members of the CSN Foundation Board of Trustees and/or the public may attend and participate in-person or utilize the remote technology system to attend and participate in the meeting, including to provide public comment.

Public comment may be submitted in-person, via remote technology system, email [csn.foundation@csn.edu](mailto:csn.foundation@csn.edu) or voicemail (702-651-7301). Messages received by 8:00 a.m. on Tuesday, March 10, 2026, may be entered into the record during the meeting. Any other public comment form submissions and/or voicemails received prior to the adjournment of the meeting will be transcribed and included in the permanent record.

**Board of Trustees:**

Paul Johnson, Chair

Pat Cowart, Immediate Past Chair

Matthew Frazier, Secretary

Brian Kleven, Treasurer

Dan Carter

Caleb Dawkins

John Hester

Enosha Jackson

Dan Minella

Reinier Santana

Terry Shirey

James York

**Ex-Officio:**

Dr. Stacy Klippenstein, President, CSN

Dr. Yvonne Realivasquez, Chief of Staff, CSN

Lisa Bakke, Vice President Finance and Administration, CSN

Danita Simons, Executive Director, CSN Foundation

Jocelyn Metoxen, Manager, Scholarships & Foundation Services, CSN Foundation

Vannessa Nicholas, Manager, Donor & Alumni Relations, CSN Foundation

Doreen Alvarado, Coordinator Philanthropy, CSN Foundation

**Advisor:**

Tina Russom, General Counsel, CSN, Acting as Legal Counsel for CSN Foundation

**NOTE:** Below is an agenda of all items scheduled to be presented and considered. Notification is hereby provided that items on the agenda may be taken out of order and presented, two or more agenda items may be combined for consideration, and an agenda item may be removed from the agenda or discussion relating to an item on the agenda may be delayed at any time.

Some agenda items are noted as having accompanying reference material. Reference material may be accessed on the electronic version of the agenda by clicking the reference link associated with a particular item. The agenda may also be accessed on the Internet by visiting the College of Southern Nevada Foundation's webpage at: <http://www.csnfoundation.org>.

Copies of the reference material and any additional support materials that are submitted to the CSN Foundation Board of Trustees staff and then distributed to the members of the CSN Foundation Board of Trustees after the mailing of this agenda but before or during the meeting, will be made available as follows: Copies of any such material are available at the CSN Foundation office at 6375 West Charleston Blvd., Building E, Office 312, Las Vegas, Nevada. A copy may be requested by contacting Danita Simons, Executive Director, CSN Foundation at (702) 651-7535. Furthermore, copies of any such materials will also be available on the CSN Foundation's webpage at: <http://www.csnfoundation.org>.

Reasonable efforts will be made to assist and accommodate physically disabled persons to participate in the meeting. Please call (702) 651- 5513 in advance so that arrangements may be made.

**PUBLIC COMMENTS:** Public comment will be taken at the beginning and end of each meeting. No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. Comments will be limited to two minutes per person. Persons making comments are asked to begin by stating their name for the record and to spell their last name. The Board Chair may elect to allow additional public comment on a specific agenda item when that agenda item is being considered.

In accordance with Attorney General File No. 00-047, as restated in the Attorney General’s Open Meeting Law Manual, the Board Chair may prohibit comment if the content of that comment is a topic that is not relevant to, or within the authority of, the CSN Foundation Board of Trustees, or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.

**LAND ACKNOWLEDGEMENT**

*Before beginning, we take a moment to recognize that here in Nevada we stand on the land of the Wa She Shu – Washoe; Numu – Northern Paiute; Nuwe – Western Shoshone; and Nuwu – Southern Paiute. We take a moment to recognize and honor their stewardship that continues into today. With this recognition, we state an intention to rightfully include their voice and respect them as the 27 sovereign tribal nations of Nevada.*

**AGENDA**

**I. WELCOME, CALL TO ORDER AND ROLL CALL **INFORMATION ONLY****

Paul Johnson, Board Chair, will welcome and call this meeting to order.

- Welcome and Introductions

*ESTIMATED TIME: 1 minutes*

**II. PUBLIC COMMENT **INFORMATION ONLY****

*(See foregoing notation regarding public comment)*

*ESTIMATED TIME: 1 minutes*

**III. CONSENT AGENDA **FOR POSSIBLE ACTION****

Consent Agenda items for approval:

- [Meeting Minutes](#) from the CSN Foundation Board meeting held on Wednesday, December 17, 2025 (**Ref. #1.1**)
- January 2026 [Monthly Financials](#) for approval (**Ref #1.2**)
- Approval to transfer \$100,000 in unrestricted investment funds to cover operational expenses from March to July 2026.
- Approval to pay deposits and final payments for catering, AV and/or equipment rentals of products and services, with total estimated costs not expected to exceed \$50,000.

*ESTIMATED TIME: 1 minutes*

**IV. CHAIRMAN’S REPORT **INFORMATION ONLY****

Paul Johnson, Chair, will provide an overview of activities that have occurred since the last CSN Foundation Board of Trustees Special Board Meeting, held on December 17, 2025.

*ESTIMATED TIME: 5 minutes*

- V. **CSN PRESIDENT’S REPORT** **INFORMATION ONLY**  
 Dr. Stacy Klippenstein, President, CSN, will provide an overview of activities that have occurred since the last CSN Foundation Board of Trustees Board Meeting, held on December 17, 2025.
- ESTIMATED TIME: 10 minutes*
- VI. **VICE CHAIR NOMINATIONS** **FOR DISCUSSION AND POSSIBLE ACTION**  
 Paul Johnson, Chair, will seek nominations for the CSN Foundation Vice Chair vacancy, for approval.
- ESTIMATED TIME: 5 minutes*
- VII. **GOVERNANCE COMMITTEE CHAIR NOMINATIONS** **FOR DISCUSSION AND POSSIBLE ACTION**  
 Paul Johnson, Chair, will seek nominations for appointment to serve as the Governance Committee Chair, for approval.
- ESTIMATED TIME: 5 minutes*
- VIII. **BANKING APPROVAL** **FOR DISCUSSION AND POSSIBLE ACTION**  
 Brian Kleven, Treasurer, will outline the banking expenditures and transactions approval process, in the event the Vice Chair position remains vacant.
- ESTIMATED TIME: 2 minutes*
- IX. **COMMITTEE UPDATES** **INFORMATION AND DISCUSSION**  
 Committee Chairs will provide an overview of activities that have occurred since the last CSN Foundation Board of Trustees Board Meeting, held on December 17, 2025.
- **AUDIT FINANCE COMMITTEE**  
 Brian Kleven, Committee Chair, will provide an overview of activities that have occurred since the last Audit and Finance Committee meeting held on February 11, 2026.
  - **FUNDING & MARKETING AWARENESS COMMITTEE**  
 Enosha Jackson, Funding & Marketing Awareness Committee Chair, will provide an overview of activities that have occurred since the last Funding & Marketing Awareness Committee meeting held on January 21, 2026.
- ESTIMATED TIME: 5 minutes*
- X. **BOARD MEMBERSHIP NOMINATIONS** **INFORMATION, DISCUSSION, AND FOR POSSIBLE ACTION**  
 Paul Johnson, Chair, will present the nominations of Michelle Jetzer and Irene Lee as candidates for the CSN Foundation Board of Trustees, for approval.
- ESTIMATED TIME: 5 minutes*

**XI. NORTHWEST CAMPUS CAMPAIGN TASKFORCE UPDATE** **INFORMATION AND DISCUSSION**

Paul Johnson, Chair, will provide an overview of the last CSN Foundation Taskforce meeting for CSN's Northwest Campus, a Center for Excellence in Public Safety, held on Wednesday February 4, 2026.

*ESTIMATED TIME: 2 minutes*

**XII. EXECUTIVE DIRECTOR REPORT** **INFORMATION, DISCUSSION, AND FOR POSSIBLE ACTION**

Danita Simons, Executive Director, will provide an overview of activities that have occurred since the last CSN Foundation Board of Trustees Board Meeting, held on December 12, 2025, including:

- Executive Director's recommendation to retain a Consultant for the Northwest Campus Capital Campaign for discussion and approval.
- Executive Director's recommendation to authorize the transfer of unrestricted investment funds for the monthly payment of the Capital Campaign Consultant through July 2026, in the amount of \$75,000, for approval.
- Executive Director's recommendation on the proposed Administrative Fee for discussion and approval.

*ESTIMATED TIME: 10 minutes*

**XIII. STRATEGIC DISCUSSIONS: PRESENTATIONS AND FEEDBACK** **INFORMATION, DISCUSSION AND FOR POSSIBLE ACTION**

Paul Johnson, Chair, and Danita Simons, Executive Director, will lead a discussion on the following activities that require strategic discussion and planning to advance fundraising initiatives:

- Potential Donor List for Strategic Review

*ESTIMATED TIME: 35 minutes*

**XIV. NEW BUSINESS** **INFORMATION ONLY**

Items for consideration at future meetings may be suggested. Any discussion of any item under "New Business" is limited to discussion and clarification of the subject matter of the item, which may include the reasons for the request.

*ESTIMATED TIME: 1 minutes*

**XV. PUBLIC COMMENT** **INFORMATION ONLY**

*(See foregoing notation regarding public comment)*

*ESTIMATED TIME: 1 minutes*

**XVI. ADJOURNMENT** **INFORMATION ONLY**

*ESTIMATED TIME: 1 minutes*

**Next CSN Foundation Board of Trustees Board Meeting will be held on  
Wednesday, June 16, 2026,  
Remotely, via Microsoft TEAMS and Phone Dial-In**

**This meeting is in compliance with the “Nevada Open Meeting Law” and this notices and agenda have been posted at or before 9:00 an on the third working day before the meeting, in accordance with NRS 241.020 and at the following public locations:**

- CSN Foundation’s website (<http://csnfoundation.org>)
- The Nevada Public Notice website pursuant to NRS 232.2175 (<http://notice.nv.gov/>)
- NSHE System Administration, 4300 S. Maryland Parkway, Las Vegas, NV 89119
- College of Southern Nevada, Building D, 1st Floor, 6375 W. Charleston Blvd., Las Vegas, NV 89146
- College of Southern Nevada, Building E, 1<sup>st</sup> Floor, 6375 W. Charleston Blvd., Las Vegas, NV 89146
- College of Southern Nevada, 3200 E. Cheyenne Ave., North Las Vegas, NV 89030
- College of Southern Nevada, 700 College Drive, Henderson, NV 89002