



CSN FOUNDATION

A Foundation for Growth in Nevada

NOTICE OF PUBLIC MEETING

**CSN FOUNDATION
Board of Trustees – Board Meeting Agenda
Wednesday, September 16, 2026
8:00am – 9:30am**

**College of Southern Nevada, West Charleston Campus
6375 West Charleston Boulevard
Las Vegas, Nevada 89146
Building E, Third Floor, Conference Room E327**

OR

Public Access via Internet and Telephone:

Meeting Link:

[CSN Foundation Board of Trustees - Quarterly Board Meeting | Meeting-Join | Microsoft Teams](#)

Phone Dial-In (audio only):

[+1 702-660-7529,,382395640#](#) United States, Las Vegas

Phone conference ID: 382 395 640#

This meeting will be held at **CSN's Charleston Campus, 6375 West Charleston Blvd. located in Building E, Third Floor, Conference Room E327**, with an available audio/video connection pursuant to Nevada Revised Statutes 241.020(11). Members of the CSN Foundation Board of Trustees and/or the public may attend and participate in-person or utilize the remote technology system to attend and participate in the meeting, including to provide public comment.

Public comment may be submitted in-person, via remote technology system, email csn.foundation@csn.edu or voicemail (702-651-7301). Messages received by 8:00 a.m. on Tuesday, September 15, 2026, may be entered into the record during the meeting. Any other public comment form submissions and/or voicemails received prior to the adjournment of the meeting will be transcribed and included in the permanent record.

Board of Trustees:

Paul Johnson, Chair	Dane Carter	Irene Lee
Michelle Jetzer, Vice Chair	Caleb Dawkins	Dan Minella
Pat Cowart, Immediate Past Chair	John Hester	Reinier Santana
Matthew Frazier, Secretary	Enosha Jackson	Terry Shirey
Brian Kleven, Treasurer		

Guests:

Dr. James McCoy, Vice President, Academic Affairs, Chief Academic Officer, CSN
Anthony Alonso, President and CEO, Catapult Fundraising
Amy Wiles, Chief Campaign Strategist, Catapult Fundraising
Tina Romero, Director of Campaign Services, Catapult Fundraising

Ex-Officio:

Dr. Stacy Klippenstein, President, CSN
Dr. Yvonne Realivasquez, Chief of Staff, CSN
Lisa Bakke, Vice President Finance and Administration, CSN
Danita Simons, Executive Director, CSN Foundation
Vannessa Nicholas, Manager, Donor & Alumni Relations, CSN Foundation
Doreen Alvarado, Coordinator Philanthropy, CSN Foundation

Advisor:

Tina Russom, General Counsel, CSN, Acting as Legal Counsel for CSN Foundation

NOTE: Below is an agenda of all items scheduled to be presented and considered. Notification is hereby provided that items on the agenda may be taken out of order and presented, two or more agenda items may be combined for consideration, and an agenda item may be removed from the agenda or discussion relating to an item on the agenda may be delayed at any time.

Some agenda items are noted as having accompanying reference material. Reference material may be accessed on the electronic version of the agenda by clicking the reference link associated with a particular item. The agenda may also be accessed on the Internet by visiting the College of Southern Nevada Foundation's webpage at: <http://www.csnfoundation.org>.

Copies of the reference material and any additional support materials that are submitted to the CSN Foundation Board of Trustees staff and then distributed to the members of the CSN Foundation Board of Trustees after the mailing of this agenda but before or during the meeting, will be made available as follows: Copies of any such material are available at the CSN Foundation office at 6375 West Charleston Blvd., Building E, Office 312, Las Vegas, Nevada. A copy may be requested by contacting Danita Simons, Executive Director, CSN Foundation at (702) 651-7535. Furthermore, copies of any such materials will also be available on the CSN Foundation's webpage at: <http://www.csnfoundation.org>.

Reasonable efforts will be made to assist and accommodate physically disabled persons to participate in the meeting. Please call (702) 651- 5513 in advance so that arrangements may be made.

PUBLIC COMMENTS: Public comment will be taken at the beginning and end of each meeting. No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. Comments will be limited to two minutes per person. Persons making comments are asked to begin by stating their name for the record and to spell their last name. The Board Chair may elect to allow additional public comment on a specific agenda item when that agenda item is being considered.

In accordance with Attorney General File No. 00-047, as restated in the Attorney General's Open Meeting Law Manual, the Board Chair may prohibit comment if the content of that comment is a topic that is not relevant to, or within the authority of, the CSN Foundation Board of Trustees, or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.

LAND ACKNOWLEDGEMENT

Before beginning, we take a moment to recognize that here in Nevada we stand on the land of the Wa She Shu – Washoe; Numu – Northern Paiute; Nuwe – Western Shoshone; and Nuwu – Southern Paiute. We take a moment to recognize and honor their stewardship that continues into today. With this recognition, we state an intention to rightfully include their voice and respect them as the 27 sovereign tribal nations of Nevada.

AGENDA

- I. WELCOME, CALL TO ORDER AND ROLL CALL** **INFORMATION ONLY**
Paul Johnson, Board Chair, will welcome and call this meeting to order.
 - Welcome and Introductions
- II. PUBLIC COMMENT** **INFORMATION ONLY**
(See foregoing notation regarding public comment)
- III. APPROVAL OF MINUTES** **FOR POSSIBLE ACTION**
Paul Johnson, Chair, will present the meeting minutes from the CSN Foundation Board Meeting held on Wednesday, June 17, 2026, ([Ref #1.1](#)) and CSN Foundation Special Board Meeting held on Friday, August 7, 2026, for approval. ([Ref #1.2](#))
- IV. CHAIRMAN'S REPORT** **INFORMATION AND DISCUSSION**
Paul Johnson, Chair, will provide an overview of activities that have occurred since the last Board meeting held on June 17, 2026.
- V. CSN PRESIDENT'S REPORT** **INFORMATION AND DISCUSSION**
Dr. Stacy Klippenstein, President, will provide an overview of activities that have occurred since the last Board meeting held on June 17, 2026.

**VI. CSN FOUNDATION NORTHWEST CAMPUS CAPITAL CAMPAIGN
OVERVIEW AND NEXT STEPS**

INFORMATION, DISCUSSION, AND POSSIBLE ACTION

Representatives from Catapult Fundraising will provide an update, training, discussion, and next steps related to the CSN Northwest Campus.

VII. FOUNDATION'S FINANCIAL MANAGEMENT UPDATE AND REPORT

INFORMATION, DISCUSSION, AND POSSIBLE ACTION

Brian Kleven, Committee Chair, and Danita Simons, Executive Director, will provide an overview of activities that have occurred since the last Audit and Finance Committee meeting on August 12, 2026, and lead a discussion with respect to the following items:

- **FOR INFORMATION ONLY:**
 - Quarterly Investments Portfolio Review
- **FOR POSSIBLE ACTION:**
 - July 2026 Monthly Financials for approval ([Ref #2.1](#))
 - Ratify approval of the following items as recommended at the Executive Committee meeting held on August 12, 2026:
 - New Bank Signer for approval
 - Transfer Endowment funds of \$77,253.94 to NSHE Investments
 - Transfer \$50,000 from Opportunity Fund Investments into checking
 - Transfer of \$150,000 in Operational Fund Investments through January 2027 into checking
 - Pay Auditing Firm \$17,000 for Audited Financials and Form 990
 - Pay Reflection Bay invoice of up to \$25,000 for 2026 Golf Tournament

VIII. 2026 AUDITED FINANCIAL REPORT & FORM 990

INFORMATION, DISCUSSION, AND POSSIBLE ACTION

Brian Kleven, Committee Chair, will provide an update on the preparation of the FY2025-2026 Audited Financials and Form 990, and present the following:

- **FOR INFORMATION ONLY:**
 - Review of the FY2026 Audited Financials & Form 990
- **FOR POSSIBLE ACTION:**
 - Ratify approval as recommended at the Executive Committee meeting held on August 12, 2026, of the FY2026 Audited Financials as prepared and presented by the auditing firm, for approval ([Ref #3.1](#))
 - Review of the FY2025-26 Form 990 as presented by the auditing firm for approval ([Ref. #3.2](#))
 - FY2025-26 Form 8879-TE IRS E-File Signature Filing of Form 990, by Treasurer, for approval
 - Submission of the FY2025-26 Form 990 and FY2025-26 Form 8879-TE IRS E-File Signature Filing of Form, for approval

IX. GOVERNANCE CHAIR'S REPORT

INFORMATION, DISCUSSION, AND POSSIBLE ACTION

Terry Shirey, Governance Committee Chair, will provide an overview of activities that have occurred since the last Governance Committee meeting held on July 29, 2026, and lead a discussion with respect to the following items:

- **FOR POSSIBLE ACTION:**

- Review updated revisions to the June 23, 2021 Bylaws, for approval ([Ref. #4.1](#))

X. FUNDING & MARKETING AWARENESS COMMITTEE UPDATE

INFORMATION AND DISCUSSION

Enosha Jackson, Fundraising and Marketing Awareness Committee Chair, will provide an overview of activities that have occurred since the last Fundraising and Marketing Awareness Committee meeting, held on July 29, 2026.

XI. EXECUTIVE DIRECTOR REPORT

INFORMATION AND DISCUSSION

Danita Simons, Executive Director, will provide an overview of activities that have occurred since the last CSN Foundation Board of Trustees Board Meeting, held on June 17, 2026.

XII. NEW BUSINESS

INFORMATION ONLY

Items for consideration at future meetings may be suggested. Any discussion of an item under “New Business” is limited to description and clarification of the subject matter of the item, which may include the reasons for the request.

XIII. PUBLIC COMMENT

INFORMATION ONLY

(See foregoing notation regarding public comment)

XIV. ADJOURNMENT

FOR POSSIBLE ACTION

Next CSN Foundation Board of Trustees Special Board Meeting will be held on
Monday, October 19, 2026,

Remotely, via Microsoft TEAMS and Phone Dial-In.

This meeting is in compliance with the “Nevada Open Meeting Law” and this notice and agenda have been posted at or before 9:00 am on the third working day before the meeting, in accordance with NRS 241.020 and at the following public locations:

- CSN Foundation’s website (<http://csnfoundation.org>)
- The Nevada Public Notice website pursuant to NRS 232.2175 (<http://notice.nv.gov/>)
- NSHE System Administration, 4300 S. Maryland Parkway, Las Vegas, NV 89119
- College of Southern Nevada, Building D, 1st Floor, 6375 W. Charleston Blvd., Las Vegas, NV 89146
- College of Southern Nevada, Building E, 1st Floor, 6375 W. Charleston Blvd., Las Vegas, NV 89146
- College of Southern Nevada, 3200 E. Cheyenne Ave., North Las Vegas, NV 89030
- College of Southern Nevada, 700 College Drive, Henderson, NV 89002