

MEMBERS' PRESENT

Paul Johnson, Chair
Michelle Jetzer, Vice Chair
Matthew Frazier, Secretary
Brian Kleven, Treasurer

Pat Cowart, Immediate Past Chair
Dane Carter, Trustee
John Hester, Trustee
Enosha Jackson, Trustee

Irene Lee, Trustee
Dan Minella, Trustee
Terry Shirey, Trustee

EX-OFFICIO PRESENT

Dr. Stacy Klippenstein, President, CSN
Dr. Yvonne Realivasquez, Chief of Staff, CSN
Danita Simons, Executive Director (ED), CSN Foundation
Vannessa Nicholas, Manager, Donor & Alumni Relations, CSN Foundation
Doreen Alvarado, Coordinator Philanthropy, CSN Foundation

ADVISOR PRESENT:

Tina Russom, General Counsel, CSN, Acting as Legal Counsel for CSN Foundation

EX-OFFICIO AND MEMBERS ABSENT

Caleb Dawkins, Trustee
Reinier Santana, Trustee
Lisa Bakke, Vice President Finance and Administration, CSN

GUESTS

Anthony Alonso, President and CEO, Catapult Fundraising
Amy Wiles, Chief Campaign Strategist, Catapult Fundraising
Tina Romero, Director of Campaign Services, Catapult Fundraising

I. WELCOME, CALL TO ORDER AND ROLL CALL

Paul Johnson, Board Chair, called the CSN Foundation Quarterly Board Meeting to order at 8 am on September 16, 2026, via Microsoft Teams and read the Land Acknowledgment statement. Doreen Alvarado, Coordinator, Philanthropy, conducted roll call. A quorum was present.

II. PUBLIC COMMENT

Paul Johnson, Board Chair, read the Public Comment statement. Danita Simons, Executive Director (ED), reported that there were no public comments.

III. APPROVAL OF MINUTES

Paul Johnson, Board Chair, presented the meeting minutes from the CSN Foundation Board Meeting held on Wednesday, June 17, 2026 and CSN Foundation Special Board Meeting held on Friday, August 7, 2026, for approval. The motion was approved by Terry Shirey, and seconded by Pat Cowart. There were no abstentions. All were in favor. Motion carried.

IV. CHAIRMAN'S REPORT

Paul Johnson referenced his recent email to Trustees regarding the Northwest Campus Capital Campaign and reiterated the importance of engaging with ED Danita Simons to ensure 100% Board participation in the campaign through individual donations. Achieving full Board participation will strengthen the Foundation's position when approaching prospective donors throughout the community. Encouraged everyone to participate.

V. CSN PRESIDENT'S REPORT

Dr. Stacy Klippenstein, President, CSN, provided updates on: the Las Vegas Chamber of Commerce Washington DC Fly-In event; the inaugural State of the College Address; most recent college enrollment numbers; the Northwest Campus project and related meeting with the Nevada State Public Works Department, and the Board of Regents; legislative and funding initiatives; NSHE strategic planning, institutional metrics and budgets.

Note: Agenda items were addressed out of sequence to accommodate the schedules of Board members and meeting participants.

VI. FOUNDATION'S FINANCIAL MANAGEMENT UPDATE AND REPORT

Brian Kleven, Committee Chair, provided an overview of activities that have occurred since the last Audit and Finance Committee meeting on August 12, 2026:

- The Quarterly Investments Portfolio review was conducted on August 10, with the portfolio performing well
- Reported on the process of getting a new, additional Bank Signer approved
- Requested a motion from the Board to approve and/or ratify the following items as recommended at the Executive Committee meeting on August 12, 2026:
 - Approval of July 2026 monthly financials, which had no materials findings to report
 - Ratify the transfer \$77,253.94 of endowment funds to NSHE investments
 - Ratify the transfer \$50,000.00 from Opportunity Fund Investments into checking
 - Ratify the transfer \$150,000.00 in Operational Fund Investments through January 2027 into checking
 - Ratify the payment to \$17,000.00 to auditing firm for preparation of audited financial statements and Form 990
 - Ratify the payment to Reflection Bay invoice of up to \$25,000 for 2026 Golf Tournament

Chairman Paul Johnson read the following Abstention Statement aloud: "I conclude that the independence of judgement of a reasonable person in my situation could be materially affected by this relationship, and because this is a clear case of a disqualifying conflict of interest, I am going to be abstaining from voting on this matter in Section 7."

Matthew Frazier moved to approve, and Terry Shirey seconded the motion. All were in favor, with one abstention from Paul Johnson. The motion carried.

VII. 2026 AUDITED FINANCIAL REPORT & FORM 990

Brian Kleven, Committee Chair, provided an update on the preparation of the FY2025-2026 Audited Financial and Form 990:

- Reported on the completion of a clean financial audit, with no significant deficiencies. Congratulated Executive Director, Danita Simons and the Foundation team for responsible accounting and record keeping.

- Brian Kleven abstained on the forthcoming motion by read the following Abstention Statement aloud: “I conclude that the independence of judgement of a reasonable person in my situation could be materially affected by this relationship, and because this is a clear case of a disqualifying conflict of interest, I am going to be abstaining from voting on this matter.”
- Paul Johnson, Board Chair, presented the motion to ratify and approve the FY 2025-26 Audited Financial Report as recommended by the Executive Committee, approval and submission of the Form 990 as presented, and approval for Brian Kleven to sign and submit the e-file 8879-TE.
Patrick Cowart moved to approve, and Enosha Jackson seconded the motion. All were in favor, with one abstention by Brian Kleven. The motion carried.

VIII. CSN FOUNDATION NORTHWEST CAMPUS CAPITAL CAMPAIGN OVERVIEW AND NEXT STEPS

Chairman Paul Johnson introduced representatives from Catapult Fundraising: President & CEO Anthony Alonso, Chief Campaign Strategist, Amy Wiles and Director of Campaign Services, Tina Romero. The representatives from Catapult Fundraising provided an update, training, discussion and next steps related to the CSN Northwest Campus.

IX. GOVERNANCE COMMITTEE REPORT

Terry Shirey, Chair, provided an update on Governance Committee activities that have occurred since last Governance Committee meeting held on July 29, 2026.

- The search for potential Board candidates continues in a variety of industries related to the work of the Foundation and CSN programs. Target areas include program-specific expertise within the College, planned giving, a passion for education, and other relevant areas. If there are other areas of expertise or potential candidates to consider, please reach out directly to the Chair or Executive Director.
- Reported that the Bylaw revisions included in the link sent to Trustees prior to the meeting did not include editing markups. The markups are important to help Trustees clearly identify the specific changes made to the Bylaws. A version with the editing markups will be re-sent prior to the scheduled October 19 Special Meeting, providing Trustees an opportunity to review the proposed edits in advance of discussion and potential approval at the next Board meeting.

X. FUNDING AND MARKETING AWARENESS COMMITTEE REPORT

Enosha Jackson, Committee Chair, provided an update on committee activities that have occurred since the last Fundraising and Marketing Awareness Committee meeting, held on July 29, 2026.

- Reported on key priority areas, including:
 - Northwest Campus Capital Campaign training, bi-weekly consultant meetings, and the formation of a Capital Campaign Committee
 - Employee Giving program’s phase II and the recent Convocation tabling event
 - Continued need for the Student Emergency Fund
 - Increase in scholarship and endowment development
 - Impact Reports for FY25 and FY 26
 - Upcoming NSHE Annual Report slated for November/December 22026
 - Development of the Foundation holiday card, to be sent out November 12, 2026
 - Development of Giving Tuesday global event, scheduled for December 1, 2026
 - Development of year-end annual appeal
 - The Donor Appreciation Social, tentatively scheduled for April 2027
 - The next Legacy Gala, tentatively for April 2028

XI. EXECUTIVE DIRECTOR'S REPORT

Danita Simons, Executive Director, provided an overview of activities that have occurred since the last Board of Trustees Meeting, held on June 17, 2026.

- Thanked Trustees who attended the inaugural State of the College Address on September 9, 2026 at the North Las Vegas campus, and Michelle Jetzer for participating in the video production which was shown at the event.
- Reported on having posted the position of Manager of Foundation Scholarships.
- CSN will be hosting the NSHE's Southern Nevada Diversity Summit on November 13, 2026 at the North Las Vegas campus. All are welcome to attend the free event.
- Reported that Vannessa Nicholas, the Manager of Donor & Alumni Relations is working on an alumni survey with other CSN Departments to be deployed this fall.
- A scholarship report will be provided at the December Board Meeting.

XII. NEW BUSINESS

Patrick Cowart pointed out that he would like to ensure that Catapult Fundraising will attend the December Board meeting and give an updated report. No new business was reported.

XIII. PUBLIC COMMENT

There were no public comments.

XIV. ADJOURNMENT

Board Chair, Paul Johnson called to adjourn the Annual Board Meeting. Terry Shirey made a motion to adjourn, and John Hester seconded. All were in favor and motion carried. The meeting was adjourned at 9:10 a.m. on September 16, 2026.

Next Board Meeting: Wednesday, December 16, 2026, In-Person & Remote Meeting.
This meeting will be held at the CSN Charleston Campus, Building E, Third Floor,
Conference Room E327; Microsoft Teams will be available.

Doreen Alvarado, Coordinator, Philanthropy, CSN Foundation.